



FINANCE COMMITTEE AGENDA

Room 700, Law and Justice Center

Tuesday, February 4, 2003

4:00 p.m.

1. Roll Call
2. Approval of Minutes – January 7, 2003
3. Departmental Matters:
 - A. Don Lee, Nursing Home Administrator
 - 1) Items to be presented for Information:
 - a) Monthly Report 1-3
 - b) General Report
 - c) Other
 - B. Jen Ho, Risk Manager
 - 1) Items to be presented for Action:
 - a) Request for Approval of Proposed Risk Management Program for 2003 4-12
 - 2) Items to be presented for Information:
 - a) Fourth Quarter Risk Management Fund Report – Fiscal Year 2003 13-17
 - b) Other
 - C. Robert Kahman, Supervisor of Assessments
 - 1) Items to be presented for Information:
 - a) Assessment Status Report 15-18
 - b) General Report
 - c) Other

- D. Ruth Weber, County Recorder
- 1) Items to be presented for Information:
 - a) Semi-Annual and Annual Recorder's Office Activity Report 19-20
 - b) Other
- E. Jackie Dozier, County Auditor
- 1) Items to be presented for Information:
 - a) Internal Auditor Report 21-31
 - b) General Report
 - c) Other
- F. Robert Keller, Health Department Administrator
- 1) Items to be presented for Action:
 - a) Request for Review and Approval of 2003 McLean County Employee Wellness Program 32-53
 - 2) Items to be presented for Information:
 - a) General Report
 - b) Other
- G. James Boylan, County Treasurer
- 1) Items to be presented for Action:
 - a) Request for Approval to Use Official Payments Corporation to Process Internet and IVR Credit Card Payments for McLean County 54-57
 - 2) Items to be presented for Information:

(Documents to be provided at meeting)

 - a) Accept and place on file County Treasurer's Report as of January 31, 2003
 - b) Accept and place on file County Treasurer's Investment Report as of January 31, 2003
 - c) Semi-Annual CDAP Report
 - d) Government Finance Officer's Association Award Presented to McLean County Treasurer 58-61
 - e) General Report
 - f) Other

H. John M. Zeunik, County Administrator

1) Items to be presented for Action:

- a) Request Approval of an Ordinance Authorizing Execution and Delivery of an Intergovernmental Cooperation Agreement; Assist 2003 Single-Family Mortgage Revenue Bond Program 62-69
- b) Request Approval of Interfund Transfer Ordinances: Fiscal Year 2003 January 1, 2003 – May 31, 2003
 - 1) Resolution Transferring Monies from the Working Cash Fund 0002 70-72
 - 2) Ordinances Transferring Monies from the Tort Judgement Fund 0135 73-75
 - 3) Ordinance Transferring Monies from the Treasurer's Indemnity Fund 76-78
 - 4) EXECUTIVE SESSION: Collective Bargaining

2) Items to be presented for Information:

- a) General Report
- b) Other

4. Recommend payment of bills and transfers, if any, to County Board

5. Adjournment

McLEAN COUNTY NURSING HOME

CENSUS Report - 2002

MONTH	AVG MEDICARE	AVG PVT PAY	AVG IDPA	AVG BED HOLD	AVG CENSUS	AVG VACANT
JANUARY	8.65	39.29	79.03	2.97	129.94	20.06
FEBRUARY	4.79	43.07	77.14	3.61	128.61	21.39
MARCH	7.55	45.00	72.26	2.52	127.33	22.67
APRIL	3.50	46.53	73.77	2.23	126.03	23.97
MAY	4.48	45.16	76.39	0.77	126.80	23.20
JUNE	7.00	44.17	82.07	1.00	134.23	15.77
JULY	9.42	45.13	78.52	1.26	134.32	15.68
AUGUST	6.87	43.90	76.97	1.65	129.39	20.61
SEPTEMBER	6.60	42.50	80.10	1.67	130.87	19.13
OCTOBER	4.42	44.74	81.58	1.45	132.19	17.81
NOVEMBER	6.10	49.20	78.83	2.27	136.40	13.60
DECEMBER	6.16	48.65	78.45	1.16	134.42	15.58

YTD AVERAGE	6.30	44.78	77.93	1.88	130.88	19.12
% OF CAPACITY	4.20%	29.85%	51.95%	1.25%	87.25%	12.75%

DAILY CENSUS

DECEMBER

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOT	AVG
DAY OF MONTH	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOT	AVG

[illegible][illegible][illegible][illegible]

MACLEAN COUNTY NURSING HOME
ACCURED REVENUE
01/29/03

REVENUE MONTH	MEDICARE CUR YR	MEDICARE RATE ADJ	MEDICARE SETTLE	IPDA	SCHOOL	MEALS	PP	INTEREST	SALE OF ASSETS	REFUNDS	UNCLASS	TELEPHONE	JDC LAUND	JDC FOOD	SUB TOTAL	COUNTY TRANS IN	TOTAL
JAN.2002	62,959.95	0.00	0.00	188,767.78	0.00	0.00	130,448.44	3,575.82	0.00	0.00	22,035.85	600.00	685.34	3,086.21	413,139.39	32,261.33	445,400.72
FEB.2002	81,786.71	0.00	0.00	166,952.70	0.00	43.00	130,321.67	3,913.53	0.00	0.00	70.09	600.00	432.51	1,995.74	386,115.95	28,237.94	414,353.29
MAR.2002	44,486.22	0.00	0.00	171,763.77	0.00	0.00	158,185.71	1,968.89	0.00	0.00	328.34	600.00	594.14	2,297.84	390,194.91	31,437.91	411,632.82
APRIL.2002	76,064.56	0.00	0.00	171,011.95	0.00	63.00	149,000.59	5,127.54	0.00	0.00	548.75	630.00	647.60	2,830.66	405,944.65	29,431.47	435,376.12
MAY.2002	39,284.14	0.00	0.00	187,347.23	0.00	17.00	142,880.73	5,395.82	0.00	0.00	47.21	720.00	522.02	2,821.45	379,002.56	30,323.68	409,326.24
JUNE.2002	45,731.44	0.00	0.00	188,523.54	0.00	27.00	141,466.65	4,211.12	0.00	0.00	14,058.08	720.00	617.37	2,503.44	409,045.25	30,748.28	439,793.51
JULY.2002	88,473.52	0.00	0.00	176,756.35	0.00	21.00	147,082.09	4,497.47	0.00	0.00	93.00	690.00	468.45	2,220.32	420,328.20	31,557.42	451,885.62
AUG.2002	63,066.92	0.00	0.00	178,177.74	0.00	30.00	136,444.37	4,400.89	0.00	0.00	52.00	720.00	593.78	2,773.62	384,279.32	29,982.81	414,262.13
SEPT.2002	59,845.07	0.00	0.00	183,950.88	0.00	61.00	147,602.10	4,366.70	0.00	0.00	169.50	720.00	688.55	3,220.25	400,524.05	31,382.06	431,906.11
OCT.2002	39,855.87	0.00	0.00	171,982.87	0.00	103.00	159,589.93	3,442.81	0.00	0.00	188.84	720.00	0.00	0.00	375,883.12	32,988.10	408,871.22
NOV.2002	52,972.28	0.00	0.00	195,310.00	0.00	73.00	160,498.28	3,128.24	0.00	0.00	97.00	750.00	816.01	2,855.48	416,303.29	31,158.20	447,461.49
DEC.2002	715,147.15	0.00	0.00	2,170,008.41	0.00	430.00	1,740,722.94	48,759.90	0.00	0.00	38,125.46	8,070.00	8,465.65	29,123.33	4,756,852.84	369,897.92	5,126,750.76

DEC.2002	52,972.28	0.00	0.00	195,310.00	0.00	75.00	160,498.28	3,128.24	0.00	0.00	97.00	750.00	816.01	2,855.48	416,303.29	31,158.20	447,461.49
PROJ MONTH	715,147	0	0	2,170,008	0	430	1,740,723	48,754	0	0	38,125	8,070	8,466	29,128	4,756,853	369,898	5,126,751

MEDICARE PVT PAY	BUD	ACT	PROJ	REV	IPDA	SCHOOL	MEALS	PP	INTEREST	ASSETS	REFUNDS	UNCLASS	TELEPHONE	JDC LAUND	JDC FOOD	SUB TOTAL	COUNTY TRANS IN	TOTAL
545304	1547600	1740723	715147	168843	1740723	193123	193123	168843	168843	168843	168843	168843	168843	168843	168843	168843	168843	168843
2646573	2170008	2170008	2170008	2170008	2170008	2170008	2170008	2170008	2170008	2170008	2170008	2170008	2170008	2170008	2170008	2170008	2170008	2170008
368042	368042	368042	368042	368042	368042	368042	368042	368042	368042	368042	368042	368042	368042	368042	368042	368042	368042	368042
140000	140000	140000	140000	140000	140000	140000	140000	140000	140000	140000	140000	140000	140000	140000	140000	140000	140000	140000
6000	6000	6000	6000	6000	6000	6000	6000	6000	6000	6000	6000	6000	6000	6000	6000	6000	6000	6000
25000	25000	25000	25000	25000	25000	25000	25000	25000	25000	25000	25000	25000	25000	25000	25000	25000	25000	25000
2670	2670	2670	2670	2670	2670	2670	2670	2670	2670	2670	2670	2670	2670	2670	2670	2670	2670	2670
TOTAL	5271289	5126518	5118448	-162841	TOTAL													

CJ

COUNTY TRANS IN	BUD	EXP	ACT YTD	EXP	PROJ	REV	ACTUAL ESTIMATE
TRANS IN	121,891.5	128,888.5	96,666.4	128,888.5	96,666.4	96,666.4	96,666.4
IMRF	222,016.5	234,761.2	176,070.9	234,761.2	176,070.9	176,070.9	176,070.9
FICA	13,882.0	13,882.0	13,882.0	13,882.0	13,882.0	13,882.0	13,882.0
GEN LIAB	9,171.0	9,171.0	9,171.0	9,171.0	9,171.0	9,171.0	9,171.0
PROPERTY	69,075.0	69,075.0	69,075.0	69,075.0	69,075.0	69,075.0	69,075.0
WORK COMP	4,800.0	4,800.0	4,800.0	4,800.0	4,800.0	4,800.0	4,800.0
UNEMPLOY							

TOT	440,836.1	460,577.7	369,665.3	460,577.7	369,665.3	303,837.3	TOT 398,804.20
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RISK MANAGEMENT OFFICE

TEL: (309) 888-5940
104 West Front Street

FAX: (309) 888-5949
P. O. Box 2400

E-MAIL: riskmgmt@mclean.gov
Bloomington, IL 61702-2400

Memo To: Matt Sorensen, Chairman
Members, Finance Committee

From: Jen Ho, Risk Manager *Jen Ho*

Date: January 31, 2003

Subject: Proposed Risk Management Program for FY 2003

The proposed program option for FY 2003 is enclosed for your consideration. At this time, the proposed program is forwarded as item for information, pending finalization of our excess liability insurance program. While we have a projected cost of the first \$ 10 million of coverage for our excess liability cover, we are still awaiting the reinsurance options for the next layer of coverage in excess of \$ 10 million. The proposed program contains coverages underwritten on commissioned and a net-of - commission basis, with brokerage services provided on a fee basis. Based on available information, I am recommending that the County select coverage on a net basis.

A summary of the proposed coverages and services as provided in Table A attached. At this writing, the proposed program has an increase of 5.36% as indicated in Table B over the annualized FY 2002 program in terms of costs. It should be noted that FY 2002 program was extended to provide 14 months of coverage as a move to better position the County in a hard market situation. For comparison purposes, the costs for FY 2002 are provided on a 12 month period.

The proposed program has the following changes:

- 1). **Brokerage provided on a fee basis** - our broker, Insurance Risk Managers/Acordia, has agreed to provide their services on a fee basis, net of commissions. Program costs are provided on both a net of commissions and a commissioned basis for your consideration and are denoted as such in Table A. I am recommending that program on a net basis. An agreement for brokerage services is also attached for your approval.
- 2). **Terrorist Risk Insurance Act of 2002 (TRIA) coverage** - Pursuant to TRIA, insurers have instated their terms for TRIA coverage, i.e. if additional premiums are needed, and if the insured has the option to waiver coverage. TRIA coverage provides Federal relief for certified acts of terrorism on behalf of foreign interests in excess of \$ 5 million of damages per occurrence. TRIA coverage is provided in our property insurance without additional charges, and at a mandatory 3% of premiums for our workers' compensation coverage and a mandatory 1% on our excess liability coverage.
- 3). **Possible Reduction in Excess Liability Limits** - Because of market restrictions, the County may

be forced to reduce its excess liability coverage from \$ 20 million to \$ 15,000,000. Other terms and considerations are unknown at this juncture. The recommended limits will be based on a cost-benefit analysis of the tradeoffs between price, limits, and retention levels. It will be desirable to maintain our limits of coverage at \$ 20 million.

4). **Increased retention for excess workers' compensation coverage by \$ 100,000.** Keeping retention at \$ 300,000 would had resulted in a rate increase of 34%. Through an evaluation of rates, aggregate coverages at various retention levels and the capacity for the County to assume risk in a restrictive economy, the \$ 400,000 SIR was determined to provide the best value without comprising the County's position to assume risk.

I will be available to answer your questions. Thank you.

TABLE A: PROGRAM DESCRIPTION - FY 2003

COVERAGES/SERVICES	DESCRIPTION	BUDGET	(NET)*	(GROSS)*
A. Coverages:				
1. Excess Workers Comp. Ins: MIDWEST EMPLOYERS CASUALTY	Statutory ;SIR: \$400,000 EL Limits: \$ 2 Million; Agg: \$ 2 M	\$ 54,000	\$ 47,382	\$ 55,636
2. Property Insurance/Inland Marine: HARTFORD INSURANCE CO.	61 Million Blkt limits;Ded-\$ 10,000 \$10 M Flood;\$15 M Quake; Ded: \$ 5,000	\$ 47,000	\$ 38,462	\$ 46,335
3. Boiler & Machinery: CINCINNATI INSURANCE CO.	Limits: Unlimited; Ded: \$ 10,000	INCLD	\$ 5,146	\$ 6,432
4. Theft/Bond Insurance: HARTFORD INSURANCE CO.	Limits:\$ 500,000; ; Ded: \$ 5,000	\$ 7,500	\$ 4,303	\$ 5,380
5. Excess Liability** : STATES SELF-INSURED RRG	Limits: \$ 10 M; SIR: \$ 250,000 (See Notes below)	\$ 175,000	\$ 123,707	\$ 137,452
B. Brokerage Fees***:		\$ 5,750	\$ 29,408	N/A
C. Claims Administration: CANNON-COCHRAN MSI Danville, IL	Administration of Workers' Compensation claims.	\$ 18,000	\$ 17,368	\$ 17,368
TOTAL:		307,250	265,776	268,603
BUDGET-OPTION:			41,474	38,647
D. Outside Counsel:				
COSTIGAN & WOLLRAB, P.C. Bloomington, IL	Partner: \$ 100/hr			
HEYL, ROYSTER, VOELKER & ALLEN Peoria, IL	Partner: \$ 125/hr			

Table B: PROGRAM CHANGES IN FY 2003

COVERAGES:	CHANGES	FY 2002	(Net) FY 2003	% Change
Workers' Compensation	SIR Increased by \$ 100,000.	\$ 46,660	47,382	1.55%
Property /Inland Marine Insurance	TRIA Cover included - no add'l prems.	36,312	38,462	5.92%
Boiler & Machinery	None	6,430	5,146	-19.97%
Theft/Bond Insurance	None	4,678	4,303	-8.02%
Excess Liability	TRIA @ 1%; Possible Reduced Limits	141,609	123,707	N/A
Brokerage Fees	Proposed for FY 2003	-	29,408	N/A
Claims Administration Fees	3rd Year of 3-year contract	16,565	17,368	4.85%
TOTAL PROGRAM COSTS:		\$ 252,254	\$ 265,776	5.36%

NOTES:

*Net -denotes net of commissions; Gross - commissions included.

**Excess liability coverage is presented as an FYI item. Final premiums are not available at this time for options of
\$ 5 M x \$ 10 M or \$ 10 M x \$ 10 M

*** Budgetted monies for Consultants/Contractual Services to be made available

AGREEMENT FOR INSURANCE BROKERAGE SERVICES

This Agreement made and entered into this February 18, 2003 , by and between Insurance Risk Managers/Accordia (hereinafter know as "Agent") and the County of McLean (hereinafter known as "County").

This agreement is made with regard to the following recitals:

- A. The County has determined that the Agent should continued to be retained as the Broker of Record for insurance brokerage services for the period commencing February 17, 2003 and ending March 1, 2004 for desired brokerage services for its property and casualty insurance coverages;
- B. Agent has been selected by the County as its Agent of Record.
- C. Agent will be compensated on a fee based as stipulated in Exhibit I.

Now, therefore, in consideration of this agreement, and the mutual promises, covenants, and stipulation hereinafter contained, the parties agree as follows:

1. TERM

The term of this Agreement shall be for the period of February 17, 2003 to March 1, 2004, unless earlier terminated as provided in paragraph 4 herein.

2. BROKERAGE SERVICES TO BE PROVIDED

Services to be provided by the Agent in this Agreement includes the following:

2.1 Usual and Customary Brokerage Services

2.1.1 Consultation and coordination of activities in the acquisition, enhancement and maintenance of the risk management and insurance program of the County, and as liaison between County and the underwriters.

2.1.2 Administration of insurance programs to ensure the timely issuance and accuracy of policies, endorsements, and other coverage amendments.

2.1.3 Consultation and coordination of all claim reporting activities to the insurance companies and assistance in the settlement and /or processing of claims until all claim matters under the policies or binds are resolved.

2.1.4 Maintenance of current records on reported claims and production of a claim summary not less than annually subject to the availability of internal loss records of the County and the underwriters.

2.1.5 Consultation on loss control, inspection and prevention activities. These consultation services are considered to be the type that normally are included within the scope of routine insurance broker servicing. Additional services requested by the County are mentioned in paragraph 2.2.

2.1.6 Participation in meetings with insurance companies and the County to review insurance coverages.

2.1.7 Preparation of all necessary support documents, such as automobile ID cards, filings and/or certificates of insurance, in compliance with local statutes or provisions provided within this agreement.

2.1.8 Consultation and advice on all relevant changes/trends in the insurance industry to keep the County personnel current with market conditions and insurance coverages affecting the County.

2.1.9 Preparation of premium and loss development forecasts as requested.

2.1.10 Deliver to the County on or before July 1, 2003, a statement of the industry rating and report of financial status of insurance companies providing coverage to the County.

2.1.11 Provide the County on or before July 1, 2003 a report reviewing and developing premiums indications for coverages, based on market trends, for the County's next fiscal year.

2.1.12 Upon consultation with the County, provide alternative proposals from prospective carriers for coverage for the next coverage period.

2.1.13 Other usual and customary insurance consulting services as mutually agreed upon.

2.2 ADDITIONAL SERVICES

Services described in this section include special services or those not within the scope of routine insurance brokerage services. Examples of additional services include special study projects, significant changes in an insurance program requiring extensive marketing activities.

Agent agrees that in each such case to notify the County whether it has the expertise within its staff or whether outside specialists are recommended. The County may then either request the Agent to develop a list of outside specialists for the County to interview or the County may request the Agent to do so and make specific recommendations to the County.

3. COMPENSATION

3.1 In consideration of the brokerage services to be provided hereunder, Agent will be compensated on a fee basis as provided in Exhibit I. Statement of Acceptance of Insurance Service Fee Agreement.

3.2 At the request of the County, the Agent shall disclose the commissions earned on the accounts.

4 TERMINATION

4.1 This Agreement may be terminated by either party upon written notice to the other party, provided such notice specifies an effective date for termination of not less than thirty (30) days from the date of such notice.

4.2 As of the termination date, the Agent shall have no further obligation to perform any of the brokerage services set forth in this Agreement or to provide any servicing with respect to any of the County's insurance coverages, with the exception of the continued coordination of claims activities for claims reported or filed while this agreement is in force.

4.3 the Agent shall also return to the County the originals or file copies, if originals are not available, of all documents and materials supplied by the County upon request by the County.

4.4 Agent shall continue to administer, coordinate the claims activity for any reported or filed claims within the coverage periods of insurance policies procured within the duration of this agreement until such claims are resolved.

5 DISCLOSURE, NON-DISCLOSURE AND NOTICES

5.1 During the term of this Agreement or upon termination of this Agreement, the Agent hereby agrees for itself and on behalf of its officers, agents, attorneys and all others acting on its behalf or in its employ:

- (i) to hold in strict confidence and not disclose any "confidential information" furnished by or on behalf of the County;
- (ii) not to use any such information for any purpose other than the management of and the placement of the County's insurance coverages;
- (iii) to return any and all such information (including all copies) upon request by the County. "Confidential information" means all information regarding the County, including information on its operations, assets, and projected future economic performance and prospects, other than information which has already been disclosed to the public, and
- (iv) to disclose to the County on or before June 1 of each year the total amount of contingency fees received by the Agent during the prior calendar year on the the County's insured coverages.

5.2 All notices to be given pursuant to this Agreement shall be deemed given when mailed by certified mail, return receipt requested, to the following addresses:

If to the Agent

Wally McColloch, Sr. Vice President
Accordia/IRM
205 Landmark Drive
Normal, IL 61761-0968

If to the County

Jennifer Ho, Risk Manager
McLean County
104 West Front St
Bloomington, IL 61702-2400

or such other addresses as the parties may, from time to time, specify in writing.

6. INTEREST OF AGENT

Agent warrants that it presently has no interest and shall not acquire any interest, direct or indirect, which could conflict in any manner or degree with the performance of services required to be performed under this Agreement. Agent warrants that, in performance of this Agreement, Agent shall not employ any person having such interest.

7. INDEPENDENT CONTRACTOR

7.1 All acts of Agent, its agents, officers, and employees and all others acting on behalf of Agent relating to the performance of this Agreement, shall be performed as independent contractors and not as agents, officers, or employees of the County. Agent, by virtue of this Agreement, has no authority to bind or incur any obligation on behalf of the County, save and except to bind insurance coverage for the County in its Agent's capacity as an independent contractor. Agent has no authority or responsibility to exercise any rights or power vested in the County. No Agent, officer, or employee of the County is to be considered an employee of Agent. It is understood by both Agent and the County that this Agreement shall not under any circumstances be construed or considered to create any employer-employee relationship or joint venture.

7.2 Agent shall determine the method, details and means of performing the work and services to be provided by Agent under this Agreement. Agent shall be responsible to the County only for the requirements and results specified in this Agreement, and, except as expressly provided in this Agreement, shall not be subjected to the County's control with respect to the physical action or activities of the Agent in fulfillment of this Agreement. Agent has control over the manner and means of performing the services under this Agreement. Agent is permitted to provide service to others during the period service is provided to the County under this Agreement.

7.3 The County shall reserve the right to inspect the Agent's work and service during the performance of this contract to ensure that this contract is performed according to its terms.

8. HOLD- HARMLESS AND INDEMNIFICATION PROVISION

As an independent contractor, Agent hereby indemnifies and holds the County harmless from any and all claims that may be made against the County arising out of or in any way connected with the performance of work by Agent, or the Agents' representatives in conjunction with this Agreement.

9. INSURANCE REQUIREMENTS

9.1 The Agent shall provide at its own expense and maintain at all times the following insurance with insurance companies licensed in the State of Illinois and shall provide evidence of such insurance to the County as may be required. The policies or certificates thereof shall provide that, thirty (30) days prior to cancellation or material change in the policy, notices of same shall be given to the Risk Manager of the County by registered mail, return receipt requested, for all of the following stated insurance policies.

9.1.1 **Worker's Compensation** – in compliance with the statutes of the State of Illinois, plus employer's liability with a minimum limit of liability of \$500,000.

9.1.2 **General Liability** insurance with a minimum limit of liability per occurrence of \$1,000,000 for bodily injury and \$100,000 for property damage or \$1,000,000 combined single limit. This insurance shall indicate on the certificate of insurance the following coverages and indicate the policy aggregate limit applying to: premises and operations; broad form contractual; independent contractors and subcontractors; products and completed operations; and/or professional liability.

9.1.3 **Automobile Liability** insurance with a minimum limit of liability per occurrence of \$1,000,000 for bodily injury and \$100,000 for property damage or \$1,000,000 combined single limit. This insurance shall cover any automobile for bodily injury and property damage.

9.1.4 **Professional Errors and Omissions** insurance with a minimum limit of \$ 1,000,000 per occurrence.

Upon failure of the Agent to furnish, deliver or maintain such insurance and certificates as above provided, this Agreement, at the election of the County, may be forthwith declared, suspended, or terminated. Failure of the Agent to obtain and/or maintain any required insurance shall not relieve the Agent from any liability under this Agreement, nor shall the insurance requirements be construed to conflict with or otherwise limit the obligations of the Agent concerning indemnification.

10. GENERAL PROVISIONS

10.1 Neither this Agreement nor any rights thereunder shall be assigned by either party, including any assignment by operation of law, without the prior written consent of the other party first having been obtained.

10.2 No waiver, amendment or modification of any covenant, condition, limitation or provision herein contained shall be valid unless in writing and duly executed by both parties.

10.3 It is agreed that if any provision of this Agreement shall be determined to be void by any court of competent jurisdiction, then such determination shall not affect any other provisions of this Agreement, all of which provisions shall remain in full force and effect; it is the intention of the parties hereto that if any provision of this Agreement is capable of two (2) constructions, one of which would render the provision valid, then the provision shall have the meaning which renders the provision valid.

10.4 This Agreement shall be governed by, and construed in accordance with, the Laws of the State of Illinois. All relevant provisions of the laws of the State of Illinois applicable hereto and required to be reflected or set forth herein are incorporated herein by reference.

10.5 This Agreement shall inure to the benefit of and be binding upon the respective successors and assigns, if any, of the parties hereto, except that nothing contained in this paragraph shall be construed to permit any attempted assignment which would be in violation of any other provision of this Agreement.

10.6 This Agreement constitutes the entire agreement between the parties and supercedes all proposals, prior discussions and representations, oral or written, between the parties relating to this Agreement or any services to be provided to the County. No representation or statement expressly contained in this Agreement shall be relied upon or be binding upon the parties.

10.7 Agent shall pay all current and applicable, city, county, state and Federal taxes, licenses as required by law.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first written above.

ATTEST:

the County

By: _____

Name: _____

Title: _____

ATTEST:

the Agent

By: _____

Name: _____

Title: _____

**RISK MANAGEMENT OFFICE**TEL: (309) 888-5940
104 West Front StreetFAX: (309) 888-5949
P. O. Box 2400E-MAIL: riskmgt@mclean.gov
Bloomington, IL 61702-2400

Memo To: Matt Sorensen, Chairman, Finance Committee
Members, Finance Committee

From: Jennifer Ho, Risk Manager *Jen Ho*

Date: January 30, 2003

Subject: Fourth Quarter Risk Management Fund Report FY 2002

The Risk Management Fund report of the County's self-insured claims experience from inception of the self-insurance program on January 1, 1992 to December 31, 2002, as presented in Table 1, is presented for your attention. The county retains and administers exposures and claims within its retention of the first \$ 250,000 of losses for auto liability, general and operational liability exposures, and \$ 300,000 for workers' compensation. Property insurance is underwritten in the commercial markets because of its affordability.

The County is required to comply with the Government Accounting Standards Board Statement 10 (GASB 10) for retained losses, which states that the full value of a claim is recognized at the time that the claim is filed, or is known. As claims mature and move towards resolution, incurred claim values may change to reflect favorable settlement, or adverse developments, depending on the complexity of the claim. A snapshot of the initial, raw claims experience for the first 12 months of the past five years is provided in Table 2. Table 1 provides a more mature perspective of Table 2.

A comparative analysis based on five-year periods from 1992 to 2001, as provided in Table 3, indicates the improvement in overall claims since 1997. A significant improvement is seen in the area of worker's compensation claims, which indicates that the County's workers' compensation claims has improved from an average of 90 claims per year from the five-year period of 1992-1996 to an average of 77.6 claims per year for the five-year period of 1997-2001. The County has also seen an improvement in the area of high severity workers' compensation claims, as in surgical work injuries and lost-time from work cases. In the County's claims history, we had 2 catastrophic events, one involved the death of a deputy coroner at a post-accident scene investigation in 1997 and the other in 1993, involving two deputies who sustained very serious injuries after their squad car was struck by an out of control semi-truck. In the area of liability claims, the County has not settled any claims in excess of \$ 100,000 or in excess of its self-insured retention.

The claims experience in FY 2002 reflects the continued improvement in the overall number of claims reflected in the five- year period analysis above. A matter of concern in FY 2002 is the coverage of auto physical damage claims to County vehicles. This is a concern from both a risk-sharing perspective and from a risk management perspective. In FY 2002, auto physical damage claims exceeded our FY 2002 budget of \$ 13,000, which warrants that the risk-sharing arrangement be reviewed for a more equitable sharing of risk. From a risk management perspective, auto accidents in general need to be reduced, because of its high severity implications for auto liability and worker's compensation coverages.

The improving track record of the risk management fund is the result of the commitment of department heads and employees to reduce work injuries and operational losses. Their commitment will be crucial to the continued success of the program. I will be available for questions. Thank you.

McLEAN COUNTY RISK MANAGEMENT FUND
AS OF December 31, 2002

Table 1: Cumulative Claims Summary By Line:

Coverage	ALL	OPN	PD LOSSES	RESERVES	RECOVRS	INCRD LOSSES
A. Auto Physical Damage:						
PY 1992 - 1996	77	0	93,083	0	11,609	81,474
PY 1997	4	0	20,796	0	0	20,796
PY 1998	3	0	13,785	0	2,225	11,560
PY 1999	13	0	17,746	0	0	17,746
PY 2000	12	0	14,110	0	3,055	11,055
PY 2001	6	0	8,915	0	846	8,069
PY 2002	8	0	52,866	0	32,046	20,820
B. Auto Liability:						
PY 1992 - 1996	25	0	26,454	0	8,887	35,341
PY 1997	2	0	3,741	0	0	3,741
PY 1998	6	0	\$10,431	\$0	\$2,500	7,931
PY 1999	5	0	44,748	0	0	44,748
PY 2000	3	0	7,019	0	0	7,019
PY 2001	4	0	3,301	1,336	0	4,637
PY 2002	1	0	724	0	0	724
C. General Liability:						
PY 1992 - 1996	43	0	125,418	0	42,298	83,120
PY 1997	10	1	78,382	33,079	0	111,461
PY 1998	6	0	\$3,141	\$0	\$0	\$3,141
PY 1999	9	1	20,079	5,000	0	25,079
PY 2000	11	1	7,487	2,018	0	9,505
PY 2001	9	2	12,513	12,959	0	25,472
PY 2002	1	0	489	0	0	488
D. Workers' Compensation:						
PY 1992 - 1996*	450	3	2,856,304	463,902	1,735,371	1,585,562
PY 1997**	76	1	216,991	64,872	10,520	271,343
PY 1998	105	5	\$310,583	\$22,548	\$0	333,131
PY 1999	73	2	338,502	251,107	0	589,609
PY 2000	64	3	246,809	49,917	0	296,726
PY 2001	70	9	148,700	130,719	0	279,419
PY 2002	73	16	60,553	249,822	0	310,375

* Includes catastrophic incident of 2/16/93 ** Includes Fatality of 8/15/97

Table 2: Historical First 12 Months of Accident Year Experience 1998-2002

	PY 1998		PY 1999		PY 2000		PY 2001		PY 2002	
Coverages:	#	INCRD \$	#	INCRD \$	#	INCRD \$	#	INCRD \$	#	INCRD \$
Auto Physical Damage	3	11,560	13	17,746	12	11,055	6	8,069	8	20,820
Auto Liability	6	7,931	4	35,000	3	7,213	4	3,301	1	724
General Liability	6	3,141	8	7,595	11	5,896	5	1,499	1	489
Worker's Compensation	103	251,301	67	343,667	59	126,686	64	196,966	73	249,822
TOTAL:	118	254,442	75	351,262	70	132,582	69	198,465	83	271,855

Table 3: Comparative Five-Year Period Analysis (1992- 2001)

Coverages:	ALL	OPN	PD LOSSES	RESERVES	RECOVRS	INCRD LOSSES
A. Auto Physical Damage:						
PY 1992 - 1996	77	0	93,083	0	11,609	81,474
PY 1997 - 2001	38	0	75,352	0	6,126	69,226
B. Auto Liability:						
PY 1992 - 1996	25	0	26,454	0	8,887	35,341
PY 1997 - 2001	20	0	69,240	1,336	2,500	68,076
C. General Liability						
PY 1992 - 1996	43	0	125,418	0	42,298	83,120
PY 1997- 2001	45	5	121,602	53,056	0	174,658
D. Worker's Compensation:						
PY 1992 - 1996*	450	3	2,856,304	463,902	1,735,371	1,585,562
PY 1997 - 2001	388	20	14,126,1585	519,163	10,520	1,770,228

Assessment Status Report

Township	Book to	To	Printer	To	Publisher	Newspaper	Publication	Date of	Final	2001	2002	Complaints	BI's	Books
	S/A								Filing Date	Factor	Factor	Filed	Filed	Closed
Allin	08/08/02	09/25/02	09/25/02	09/25/02	09/25/02	Pantagraph	09/29/02	09/29/02	10/29/02	1.0629	1.0561	8	4	12/16/2002
Anchor	12/20/02	12/26/02	12/26/02	12/30/02	12/30/02	Ridgeview Review	01/02/03	01/02/03	02/03/03	1.0586	1.0323	2		
Arrowsmith	09/13/02	09/26/02	09/26/02	09/26/02	09/26/02	Pantagraph	10/02/02	10/02/02	11/01/02	1.0335	1.0000	1	1	11/20/2002
Bellflower	11/19/02	11/23/02	11/23/02	11/23/02	11/23/02	LeRoy Journal	12/04/02	01/03/03	01/03/03	1.0278	1.0943	4		
Bloomington	01/22/03	01/24/03	01/24/03	01/24/03	01/24/03	Pantagraph	01/29/03	02/28/03	02/28/03	1.0228	1.0215	1		
Blue Mound	10/02/02	10/05/02	10/05/02	10/07/02	10/07/02	Ridgeview Review	10/10/02	11/12/02	11/12/02	1.0208	1.0419	8	1	12/16/2002
Cheney's Grove	10/29/02	10/31/02	10/31/02	11/01/02	11/01/02	Ridgeview Review	11/07/02	12/09/02	12/09/02	1.0154	1.0585	3	3	
Chenoe	09/27/02	09/28/02	09/28/02	09/30/02	09/30/02	Chenoe Town Crier	10/03/02	11/04/02	11/04/02	1.0638	1.0177	14	5	12/16/2002
City	12/27/02	12/30/02	12/30/02	12/30/02	12/30/02	Pantagraph	01/08/03	02/07/03	02/07/03	1.0461	1.0412	112	14	
Cropsey	12/20/02	12/26/02	12/26/02	12/30/02	12/30/02	Ridgeview Review	01/02/03	02/03/03	02/03/03	1.0568	1.0000			
Dale	12/10/02	12/12/02	12/12/02	12/12/02	12/12/02	Pantagraph	12/17/02	01/16/03	01/16/03	1.0201	1.0283	4	4	
Danvers	11/07/02	11/09/02	11/09/02	11/11/02	11/11/02	Quill	11/14/02	12/16/02	12/16/02	1.0385	1.0362	9	4	1/6/2003
Dawson	10/21/02	10/21/02	10/21/02	10/21/02	10/21/02	Pantagraph	10/25/02	11/25/02	11/25/02	1.0406	1.0000	3	10	1/13/2003
Downs	10/11/02	10/14/02	10/14/02	10/14/02	10/14/02	Pantagraph	10/18/02	11/18/02	11/18/02	1.0098	1.1121	18	9	1/6/2003
Dry Grove	01/14/03	01/14/03	01/14/03	01/15/03	01/15/03	Quill	01/23/03	02/24/03	02/24/03	1.0165	1.0663	2		
Empire	10/31/02	11/02/02	11/02/02	11/02/02	11/02/02	LeRoy Journal	11/06/02	12/06/02	12/06/02	1.0258	1.0526	25	9	
Funk's Grove	01/14/03	01/15/03	01/15/03	01/15/03	01/15/03	Heyworth Star	01/23/03	02/24/03	02/24/03	1.0644	1.0906			
Gridley	10/08/02	10/09/02	10/09/02	10/14/02	10/14/02	Gridley Village Times	10/17/02	11/18/02	11/18/02	1.0488	1.0122	18	1	1/6/2003
Hudson	10/09/02	10/11/02	10/11/02	10/14/02	10/14/02	Quill	10/17/02	11/18/02	11/18/02	1.0204	1.0702	11	3	
Lawndale	12/20/02	12/26/02	12/26/02	12/30/02	12/30/02	Ridgeview Review	01/02/03	02/03/03	02/03/03	1.0377	1.0000			
Lexington	11/26/02	12/03/02	12/03/02	12/03/02	12/03/02	Lexingtonian	12/12/02	01/13/03	01/13/03	1.0979	1.0192	19	4	
Martin	10/02/02	10/05/02	10/05/02	10/07/02	10/07/02	Ridgeview Review	10/10/02	11/12/02	11/12/02	1.0609	1.0476	16	2	12/9/2002
Money Creek	11/19/02	11/22/02	11/22/02	11/25/02	11/25/02	Lexingtonian	11/28/02	12/30/02	12/30/02	1.0178	1.0539	24	4	1/21/2003
Mount Hope	01/14/03	01/16/03	01/16/03	01/16/03	01/16/03	Heyworth Star	01/23/03	02/24/03	02/24/03	1.0625	1.0107			
Normal	12/24/02	01/08/03	01/08/03	01/16/03	01/16/03	Normalite	01/16/03	02/18/03	02/18/03	1.0403	1.0396	13	4	
Old Town	11/15/02	11/16/02	11/16/02	11/16/02	11/16/02	Pantagraph	11/22/02	12/23/02	12/23/02	1.0352	1.0490	21	13	
Randolph	10/02/02	10/04/02	10/04/02	10/04/02	10/04/02	Heyworth Star	10/10/02	11/12/02	11/12/02	1.0111	1.0350	16	16	
Towanda	12/18/02	12/20/02	12/20/02	12/20/02	12/20/02	Pantagraph	12/26/02	01/27/03	01/27/03	1.0370	1.0582	12	1	
West	10/29/02	11/01/02	11/01/02	11/01/02	11/01/02	LeRoy Journal	11/06/02	12/06/02	12/06/02	1.1085	1.1385		2	12/17/2002
White Oak	07/08/02	09/23/02	09/23/02	09/23/02	09/23/02	Quill	09/26/02	10/28/02	10/28/02	1.0000	1.0000	1		11/25/2002
Yates	12/20/02	12/26/02	12/26/02	12/30/02	12/30/02	Chenoe Town Crier	01/02/03	02/03/03	02/03/03	1.0858	1.0323			
												365	114	

McLean County
2002 Publication Status

January 28, 2003				
	Totals		# Published	% Published
Parcels	63,729		14,535	23%
Townships	31		31	100%
Township	Parcels	% OF Total	# Published	% Published
Allin	787	1.23%	376	47.78%
Anchor	394	0.62%	259	65.74%
Arrowsmith	536	0.84%	316	58.96%
Bellflower	654	1.03%	428	65.44%
Bloomington	3,066	4.81%	447	14.58%
Blue Mound	569	0.89%	367	64.50%
Cheney's Grove	944	1.48%	426	45.13%
Chenoa	1,356	2.13%	395	29.13%
City	21,996	34.51%	1,357	6.17%
Cropsey	293	0.46%	195	66.55%
Dale	895	1.40%	396	44.25%
Danvers	1,321	2.07%	539	40.80%
Dawson	618	0.97%	415	67.15%
Downs	931	1.46%	496	53.28%
Dry Grove	1,057	1.66%	453	42.86%
Empire	2,270	3.56%	635	27.97%
Funk's Grove	441	0.69%	337	76.42%
Gridley	1,479	2.32%	685	46.32%
Hudson	1,462	2.29%	432	29.55%
Lawndale	369	0.58%	335	90.79%
Lexington	1,475	2.31%	459	31.12%
Martin	928	1.46%	317	34.16%
Money Creek	871	1.37%	410	47.07%
Mount Hope	910	1.43%	413	45.38%
Normal	12,302	19.30%	1,314	10.68%
Old Town	1,395	2.19%	382	27.38%
Randolph	2,094	3.29%	623	29.75%
Towanda	857	1.34%	381	44.46%
West	461	0.72%	407	88.29%
White Oak	548	0.86%	206	37.59%
Yates	450	0.71%	334	74.22%
Note: Total parcels will change with each report until all Townships have been published.				

Publication date 2001 vs 2002

Median Pub Date:

11/14/01

11/22/02

Township	Date of 2001 Publication	Date of 2002 Publication
Allin	11/23/01	09/29/02
Anchor	10/11/01	01/02/03
Arrowsmith	10/08/01	10/02/02
Bellflower	10/24/01	12/04/02
Bloomington	01/05/02	01/29/03
Blue Mound	10/04/01	10/10/02
Cheney's Grove	10/25/01	11/07/02
Chenoa	12/20/01	10/03/02
City	01/12/02	01/08/03
Cropsey	11/01/01	01/02/03
Dale	12/21/01	12/17/02
Danvers	10/04/01	11/14/02
Dawson	10/08/01	10/25/02
Downs	11/02/01	10/18/02
Dry Grove	11/15/01	01/23/03
Empire	11/14/01	11/06/02
Funk's Grove	01/17/02	01/23/03
Gridley	12/20/01	10/17/02
Hudson	11/22/01	10/17/02
Lawndale	10/11/01	01/02/03
Lexington	11/01/01	12/12/02
Martin	10/04/01	10/10/02
Money Creek	11/01/01	11/28/02
Mount Hope	01/17/02	01/23/03
Normal	12/27/01	01/16/03
Old Town	11/23/01	11/22/02
Randolph	12/13/01	10/10/02
Towanda	01/17/02	12/26/02
West	10/24/01	11/06/02
White Oak	11/15/01	09/26/02
Yates	10/25/01	01/02/03

EAV Change 2001 vs 2002

2002SAEQ will change by Board of Review Actions

2001 County Total	\$2,627,874,419
2002 County Total	\$2,787,581,445
net change	\$159,707,026
percent change	106.08%

Township	2001FINAL	2002SAEQ	\$ change	% change
Allin	\$18,575,417	\$18,612,188	\$36,771	0.2%
Anchor	\$10,667,604	\$10,183,820	(\$483,784)	-4.5%
Arrowsmith	\$12,302,521	\$11,717,690	(\$584,831)	-4.8%
Bellflower	\$14,610,041	\$14,854,213	\$244,172	1.7%
Bloomington	\$207,941,697	\$219,602,333	\$11,660,636	5.6%
Blue Mound	\$13,281,576	\$12,850,179	(\$431,397)	-3.2%
Cheney's Grove	\$15,508,876	\$15,843,940	\$335,064	2.2%
Chenoa	\$29,588,256	\$30,022,727	\$434,471	1.5%
City	\$931,952,258	\$1,203,314,793	\$271,362,535	29.1%
Cropsey	\$5,427,919	\$5,166,346	(\$261,573)	-4.8%
Dale	\$47,216,000	\$33,396,074	(\$13,819,926)	-29.3%
Danvers	\$31,517,158	\$32,297,579	\$780,421	2.5%
Dawson	\$15,369,882	\$14,961,786	(\$408,096)	-2.7%
Downs	\$24,693,559	\$26,789,494	\$2,095,935	8.5%
Dry Grove	\$59,160,862	\$60,788,048	\$1,627,186	2.8%
Empire	\$60,176,272	\$63,922,497	\$3,746,225	6.2%
Funk's Grove	\$14,810,878	\$14,373,186	(\$437,692)	-3.0%
Gridley	\$37,974,243	\$37,729,866	(\$244,377)	-0.6%
Hudson	\$44,316,066	\$47,540,327	\$3,224,261	7.3%
Lawndale	\$8,941,431	\$8,301,497	(\$639,934)	-7.2%
Lexington	\$41,084,636	\$41,532,638	\$448,002	1.1%
Martin	\$20,937,292	\$21,019,124	\$81,832	0.4%
Money Creek	\$37,408,365	\$39,817,973	\$2,409,608	6.4%
Mount Hope	\$25,164,808	\$24,371,647	(\$793,161)	-3.2%
Normal	\$588,680,332	\$584,189,969	(\$4,490,363)	-0.8%
Old Town	\$76,367,529	\$66,138,644	(\$10,228,885)	-13.4%
Randolph	\$60,469,986	\$63,573,382	\$3,103,396	5.1%
Towanda	\$137,665,638	\$29,699,983	(\$107,965,655)	-78.4%
West	\$13,129,550	\$12,502,550	(\$627,000)	-4.8%
White Oak	\$13,966,547	\$13,909,872	(\$56,675)	-0.4%
Yates	\$8,967,220	\$8,557,080	(\$410,140)	-4.6%



Ruth Weber
County Recorder
(309) 888-5171 Fax (309) 888-5927 e-mail: ruth@mclean.gov
104 W. Front, Room 708 P.O. Box 2400 Bloomington, Illinois 61702-2400

January 2, 2003

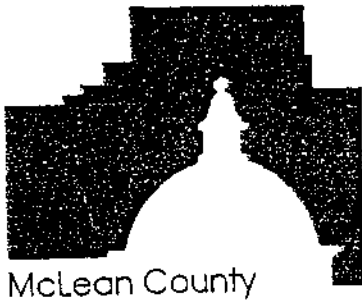
To: Finance Committee Chairman and Members

From: Ruth Weber, Recorder *Ruth Weber*

The following summary is a report on the work activity in the Recorder's office during 2002 and compares it with previous years.

Documents Recorded

2002	53,272	15% Increase
2001	45,313	30% Increase
2000	31,807	18% Decrease
1999	38,947	12% Decrease
1998	44,445	37% Increase
1997	32,934	2% Decrease
1996	33,682	19% Increase
1995	28,519	11% Increase
1994	32,163	19% Decrease
1993	40,723	8% Increase
1992	37,602	



Ruth Weber
County Recorder
(309) 888-5171 Fax (309) 888-5927 e-mail: ruth@mclean.gov
104 W. Front, Room 708 P.O. Box 2400 Bloomington, Illinois 61702-2400

January 3, 2003

To: Finance Committee Chairman and Members

From: Ruth Weber, Recorder

The following gives you a summary of revenue taken in by the Recorder's Office for the year 2002. The 53,272 documents recorded by our office was the largest number ever recorded in the history of the office.

	2002	2001
Copies	\$44,266.72	\$39,046.55
Recording Fees	778,443.00	639,662.60
County Revenue Stamps	359,151.25	334,755.75
Document Storage	152,243.00	132,413.00
State Revenue Stamps	717,805.50	676,815.70
Microfilm Roll Sales	4,895.00	6,325.00
GIS Fund	101,389.00	89,094.00
GIS Document	50,550.00	44,547.00
Total	\$2,208,743.47	\$1,962,659.60

An additional \$246,083.87 was taken into the office in 2002 over 2001.

All indications are that a heavy influx of documents will continue for another four to six months.



**JACKIE DOZIER
COUNTY AUDITOR**

(309) 888-5151

104 W. Front • Room 602 • P.O. Box 2400 • Bloomington, Illinois 61702-2400

January 28, 2003

To: The Honorable Members of the Finance Committee

From: Jackie Dozier, McLean County Auditor

Re: Contract Between Park Developers and McLean County Board (Attached)

I performed a routine revenue audit on the above contract several days ago. Findings to date:

Park was to make payment for all permits contemplated by the agreement at the time the first permit was issued.

Payment of \$120,000 was to be paid in one lump sum.

Permit was issued on ?

Billing was received by Park on December 12, 2002.

Project has been completed.

To date, McLean County has not received the agreed upon amount.

Per phone call to Park, when questioned on payment date, the answer was they don't know, they are discussing it.

This is to inform the Finance Committee of the status at this time.

Status of Walter Hunt: Called to active duty January 13. He is not certain of the time frame.

Jackie

RECEIVED

AGREEMENT FOR UTILITY AND ENTRANCE PERMITS
FOR EAGLE VIEW SUBDIVISION

AUG 28 2002

AUDITOR'S OFFICE

This Agreement is between the McLean County Board and PARK Developers, Inc., 1 Brickyard Drive, Bloomington, Illinois 61701, hereinafter referred to as PARK, for utility permits across and entrance permit on to Towanda Barnes Road.

WHEREAS, PARK has requested a permanent entrance permit and utility crossing permits for property adjacent to Towanda Barnes Road, also know as County Highway 29; and

WHEREAS, the County has the authority and the responsibility to grant both utility permits and entrance permits in the appropriate situations; and

WHEREAS, certain conditions are necessary for the protection of the health, safety and welfare of the public;

NOW, THEREFORE, this contract is entered into by and between the County of McLean, a body corporate and politic, and PARK.

PARK hereby agrees to the following:

1. Construct a permanent entrance and right turn lane on the east side of Towanda Barnes Road on to Towanda Barnes Road, said entrance to Eagle View Subdivision and in line with Rave Road. This entrance will be a permanent entrance and shall be constructed according to plans submitted to and approved by the County Engineer. The entrance construction and right turn lane as necessary for this entrance shall be added to Rowe Construction Company, Inc. contract for Sec. 98-00113-03-PV and paid for by PARK. This work to be done in the imminent future.
2. Construct a sanitary sewer under Towanda Barnes Road near Ft. Jesse Rd. Said sanitary sewer shall be constructed according to plans submitted to PARK and approved by the County Engineer.
3. Construct two (2) water main crossings under Towanda Barnes Road. One near Ft. Jesse Rd. and one near Rave Rd., which shall be constructed according to plans, submitted by PARK and approved by the County Engineer.
4. All construction required or desired by PARK shall be in accordance with Illinois Department of Transportation standards and specifications and approved by the County Engineer.
5. PARK shall pay to the County the total sum of One Hundred and Twenty-Thousand Dollars (\$120,000.00) for all permits anticipated by this agreement.
6. PARK shall make payment for all permits contemplated by this agreement at the time the first permit is issued.

7. PARK or its contractors shall furnish all material, do all work and pay all costs involved with construction of said water and sewer mains.
8. PARK shall pay Rowe Construction Company for all costs involved with the street entrance and right turn lane.
9. PARK or its contractors shall within a reasonable length of time restore the right-of-way to a condition similar or equal to that existing before the commencement of the above-described work.
10. PARK agrees that all proposed work shall be located and constructed according to plans approved by the McLean County Highway Department. All materials used shall conform to standard specifications for road and bridge construction of the Illinois Department of Transportation and other accepted utility specifications.
11. PARK agrees that all excavations within five feet of the edge of the pavement shall be backfilled with flowable fill per standard specifications.
12. PARK or its contractors shall not interfere with or obstruct traffic on or upon said highway except as may be necessary and essential to said construction.
13. PARK or its contractors shall provide and maintain proper advance warning signs as provided for in the Highway Standards, Illinois Department of Transportation. PARK shall also provide flagmen and barricades when equipment, trucks, or work are on the pavement or within two (2) feet of the edge of the pavement. All signs, barricades, and flagmen are to conform to the approved traffic control standards as published in the Highway Standards, Illinois Department of Transportation.
14. PARK shall fence all excavations that are open longer than four (4) hours.
15. PARK shall lay, construct, operate and maintain said buried utilities at a minimum depth below the surface of the ground as approved by the County Highway Engineer and so as not to interfere with the natural drainage of the highway.
16. PARK shall obtain easements from all property owners where necessary. Such easement to convey unto the applicant the right to construct said water main and sanitary sewer within and upon said premises affected by said construction where applicable.
17. For the purpose of this agreement and the permit granted hereunder, and except for the gross negligence or willful and wanton conduct of McLean County, its agents, officers and employees, PARK assumes all risks and liabilities in connection with this permit and the construction aforesaid and shall hold the County of McLean harmless from any and all claims arising out of or connected with this agreement and shall indemnify the County for all sums paid by the County as a result of all claims whether sounding in contract or tort including but not limited to claim for accident²³ and damages to persons or property on account

of granting this consent, including emergency cuts by McLean County Highway Department. Said emergency cuts include sign replacement and work caused by flooding or other acts of God. The County retains the right to stop construction contemplated by this agreement if any provision of this agreement is not complied with. The County also retains the right to prohibit the use of the street entrance granted hereunder for failure to comply with this agreement.

18. PARK shall protect the road surface from damage from any construction equipment and vehicles and should be liable for any damage caused by construction equipment and vehicles.
19. PARK shall keep Towanda Barnes Road clear of construction debris during the entire term of this agreement.
20. PARK shall notify the McLean County Engineer forty-eight (48) hours in advance of the starting date of any work.
21. PARK shall contact J.U.L.I.E. and locate whatever utilities and cables exist. PARK shall call J.U.L.I.E. and notify all utilities as necessary at least forty-eight (48) hours prior to any work. PARK is responsible for searching the area for the facilities of others that are not J.U.L.I.E. members and notifying them. This consent permit makes no guarantee that other utilities, whether a J.U.L.I.E. member or not, are or are not located in the planned construction area.
22. PARK or its contractors shall have general liability coverage of at least \$1,000,000.00 and the County of McLean, Illinois, its board officers and employees shall be named as additional insured on said policies.
23. PARK shall comply with all applicable ordinances, statutes, and regulations promulgated by federal, state, county, or municipal governments.
24. PARK upon completion of the above-referenced work shall review the site of the work with a representative of the McLean County Highway Department for final approval by the Highway Department.
25. PARK agrees that it is contemplated that this work is to be done prior to asphalt paving on Towanda Barnes Road Sec. 98-00113-03-PV. If it is not, then the sewer and water crossing shall be bored under Towanda Barnes Road and a separate contract approved by McLean County Highway Department shall be entered into for the street entrance and turn lane costs.

For and in consideration of the above promises, McLean County hereby agrees:

1. To review and inspect the plans for compliance with County standards and generally accepted engineering practices.
2. To inspect construction of said entrance and sewer and water crossings for continued compliance with County requirements.

3. To grant a permanent entrance permit according to the plans submitted for Eagle View Subdivision per agreement of the parties.
4. To grant a permit for the installation of a sanitary sewer crossing and to grant a permit for two (2) water main crossings under Towanda Barnes Road near Ft. Jesse Rd. and Rave Rd. according to the plans as approved by the County Engineer.
5. The County of McLean, Illinois, retains all rights provided by statute and common law.

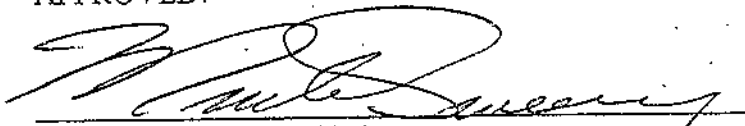
PARK is represented by counsel, Mercer Turner, who has had an adequate opportunity to review and approve this agreement.

PARK Developers, Inc.

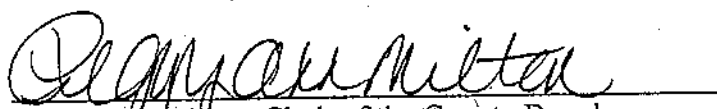
By 
Its Authorized Officer

ADOPTED by the County Board of McLean County, Illinois this 20th day of August, 2002.

APPROVED:


Michael F. Sweeney, Chairman
McLean County Board

ATTEST:


Peggy Ann Milton, Clerk of the County Board
McLean County, Illinois

To: The Honorable Members of the Finance Committee, McLean County Board
John Zeunik, McLean County Administrator

Via: Jackie Dozier, McLean County Auditor
Ruth Weber, McLean County Recorder

From: Walter Hunt, McLean County Internal Auditor

Subj: Audit Report on Recorder's Office, Accounts Receivable

Date: November 8, 2002

FINDINGS:

1. A review of the Customer Aging Report (dated November 1) for Accounts Receivable in the Recorder's office was conducted on November 8, 2002.
2. There is a total outstanding receivable of \$81,319.30 as of October 31.
3. The Customer Aging Report breaks the receivables into several columns. The first is for the current month (November), followed by four other columns: Past 30 (October), Past 60 (September), Past 90 (pre-September) and Total.
4. It is a misnomer to classify the amounts listed in Past 30 as actually being overdue by thirty days. The timing of the report and the convention used to define these columns means that a transaction conducted on October 31 is shown as Past 30 on the November 1 Customer Aging Report.
5. The Aging Reports are run at the beginning of the month. Billings are prepared subsequent to the report and sent out to the customer in the first week of the month.
6. McLean County Title Company owes the County \$71,891.00 of which \$71,665.00 is considered current. Additionally, another \$838.00 is owed for copying fees, together these two amounts represent 89.4% of total outstanding Accounts Receivable.
7. A confirmation was received from Judy Kindred at McLean County Title Company for both the recording and copying fees.
8. Receivables prior to October total \$3,665.40, which represents 4.5% of total receivables. These past due receivables are further broken down into Past 60 (September) - \$1,426.40 (1.8% of total) and Past 90 (Pre-September) - \$2,239.00 (2.7% of total).

9. Two institutions comprise 58% of the overdue balances. Illinois Corp currently owes \$1,650.00 of which \$1,023.00 is pre-October and the IRS owes \$1,477.00 of which \$1,095.00 is pre-October.
10. The Aging Report shows the Bloomington City Clerk is owed \$667.00.

RECOMMENDATIONS:

1. Use whatever means necessary to collect pre-October amounts, particularly Illinois Corp. The IRS has numerous bureaucratic hurdles to overcome and can't reasonably be expected to remit payment in less than three months.
2. Do not extend credit to institutions that are behind in their payments. Require all transactions to be paid in cash or certified funds at the time of service
3. Increase frequency of billings to McLean County Title company. This may have to be done weekly or semi-monthly. Judy Kindred of McLean County Title Company indicated that this would not be a difficult task to accomplish. More importantly, if McLean County Title Company were unable to meet its commitments, the county would be unable to enforce their claim except through protracted and expensive legal proceedings.
4. Correct the Bloomington City Clerk account. Sharon Dunham in the Recorder's office indicated that this balance is a result of an incorrect entry into the system.



Ruth Weber

Customer Aging Report

Recorder

November 1, 2002

Customer Code	Customer Name	Current	Past30	Past60	Past90	Total
2	MCLEAN COUNTY TITLE COMPANY	\$0.00	\$71,665.00	\$226.00	\$0.00	\$71,891.00
3	IL DEPT OF TRANSPORTATION	\$0.00	\$802.00	\$0.00	\$0.00	\$802.00
4	ILLINOIS DEPARTMENT OF REVENUE	\$0.00	\$253.00	\$0.00	\$0.00	\$253.00
5	ILL CORP	\$0.00	\$627.00	\$242.00	\$781.00	\$1,650.00
6	INTERNAL REV. SERVICE RECORDING	\$0.00	\$382.00	\$180.00	\$915.00	\$1,477.00
8	M F MANDROS & ASSOC (REVENUE COPIES)	\$0.00	\$186.90	\$121.80	\$0.00	\$308.70
9	PARK-STOUTAMOVER (REVENUE COPIES)	\$0.00	\$186.90	\$121.80	\$0.00	\$308.70
10	MCLEAN COUNTY TITLE (COPIES)	\$0.00	\$838.00	\$0.00	\$0.00	\$838.00
11	MID ILLINOIS TITLE copies	\$0.00	\$5.00	\$0.00	\$0.00	\$5.00
12	CITY OF BLM ASSESSORS OFFICE copys	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	PROPRIETARY CONCEPTS INC	\$7.00	\$0.00	\$0.00	\$0.00	\$7.00
14	INTERNAL REVENUE SERV.(COPIES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16	ANCHOR STATE BANK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17	ILLINOIS DEPT TRANSPORTATION (COPIE	\$11.00	\$0.00	\$0.00	\$0.00	\$11.00
18	FARNSWORTH & WYLIE (PLAT COPIES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19	NORMAL TOWNSHIP ASSESSOR (COPIES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20	HURST-ROSCH ENGINEERS INC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21	LEWIS, YOCKEY & BROWN INC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22	COMMODITY CREDIT	\$0.00	\$0.00	\$0.00	\$44.00	\$44.00
23	FLOOD DATA SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24	APPRAISAL ASSOCIATES (REVENUE COPIE	\$0.00	\$186.90	\$121.80	\$396.00	\$704.70
25	CORN BELT ENERGY CORPORATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26	FARNSWORTH & WYLIE (recording)	\$0.00	\$18.00	\$0.00	\$0.00	\$18.00
29	ULLSTROM LAND SEARCHING (copies)	\$0.00	\$482.00	\$0.00	\$0.00	\$482.00
30	WESTERN FLOOD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
31	BANK OF CHENOA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
32	NOONAN APPRAISAL SERVICE (REV COPI	\$0.00	\$186.90	\$0.00	\$0.00	\$186.90
33	WHEATLAND TITLE GUARANTY COPY ACCOUNT	\$0.00	\$12.00	\$0.00	\$13.00	\$25.00
34	CODILIS & ASSOCIATES copy acct	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
35	NORMAL TOWN OF	\$0.00	\$840.00	\$0.00	\$0.00	\$840.00
36	1ST FARM CREDIT SERVICES	\$(18.00)	\$0.00	\$0.00	\$0.00	\$(18.00)
83	CODILIS & ASSOCIATES PC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
99	FIRST AMERICAN EQUITY LOAN SERVICES	\$0.00	\$210.00	\$0.00	\$0.00	\$210.00
189	TRI COUNTY LAND TITLE INC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

RECEIVED

NOV 01 2002

AUDITOR'S OFFICE



Ruth Weber

Customer Aging Report

November 1, 2002

Recorder

Customer Code	Customer Name	Current	Past30	Past60	Past90	Total
227	BRIAN A FINCH INC	\$0.00	\$10.50	\$0.00	\$0.00	\$10.50
228	CENTRAL ILLINOIS TITLE CO	\$0.00	\$29.00	\$0.00	\$0.00	\$29.00
229	CREDIT UNION 1	\$0.00	\$167.00	\$0.00	\$0.00	\$167.00
234	AMERICAN TITLE & INSURANCE COPIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
235	AMERIQUEST MORTGAGE CO COPY ACCOUNT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
236	CITY CLERK	\$(667.00)	\$0.00	\$0.00	\$0.00	\$(667.00)
237	COMM CREDIT COPIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
238	COMMUNITY DEV	\$0.00	\$87.00	\$117.00	\$0.00	\$204.00
239	IL DEPT OF HUMAN SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
240	ILLINOIS DEPARTMENT OF SECURITY	\$0.00	\$65.00	\$0.00	\$51.00	\$116.00
241	ILLINOIS LAND SALES BULLETIN	\$(3.90)	\$0.00	\$0.00	\$0.00	\$(3.90)
242	INFO TRACK INFORMATION	\$0.00	\$470.00	\$296.00	\$39.00	\$805.00
243	JIM DAVIS PLATS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
244	REALSELECT INC	\$0.00	\$186.90	\$0.00	\$0.00	\$186.90
245	CITY OF LEROY	\$0.00	\$219.00	\$0.00	\$0.00	\$219.00
246	MICHAEL F SWEENEY	\$0.00	\$7.80	\$0.00	\$0.00	\$7.80
249	TITLE ABSTRACTING	\$0.00	\$237.00	\$0.00	\$0.00	\$237.00
Totals:		-\$706.90	\$78,360.80	\$1,426.40	\$2,239.00	\$81,319.30

RECEIVED

NOV 01 2002

AUDITOR'S OFFICE

Highway Department Land Auction
November 26, 2002

Findings:

1. The Highway Department conducted a sale of four parcels of land.
2. The sale was duly authorized by resolution on January 17, 1995 by the McLean County Board.
3. Discussions with Jack Mitchell, Highway Department, indicated that some work involving platting, subsequent to the resolution, was necessary, hence part of the reason for the delay.
4. The sale was advertised in the local paper and sealed bids were accepted for each of the properties.
5. On the day of the sale, all bidders and interested parties were invited to attend the opening of the sealed bids.
6. Anybody who tendered a sealed bid was permitted to increase their bid subsequent to the opening. If there were competing bids, bidding continued until only a single high bidder remained.
7. Parcel 1 received a single bid for \$500.00. As a result of this, there was no further bidding.
8. Parcel 2 did not receive any bids. As a result of this, there was no further bidding.
9. Parcel 3 received 6 bids. The highest sealed bid was \$4,500.00. Those who had submitted a sealed bid were invited to increase their bids if they so desired. The final, highest bid was for \$16,000.
10. Parcel 4 received 4 bids. The highest sealed bid was \$12,000.00. Those who had submitted a sealed bid were invited to increase their bids if they so desired. The final, highest bid was for \$23,000.00.
11. A site visit to Parcel 2 was conducted to determine if there were any extenuating circumstances that would have warranted a lack of bidding on the property. The property is level, grass covered, approximately 0.47 acres in size and located in the City of Lexington. It is on the corner of Main and Spencer Streets just west of old Route 66. There does not appear to be any negative environmental characteristics associated with the property.

12. There is a prominent metal sign advertising the fact that the property is for sale. It includes a contact telephone number. This should have been sufficient to pique any local interest in the property.
13. Discussions with several of the locals and the city Zoning Department indicate that it has not been used as a location for a service station within recent memory (going back 50 years). Nor are there any records to indicate otherwise.
14. The location of the property appears to be optimal for a retail enterprise and it is zoned for commercial use.
15. The parcel number for the Lexington property is 20-09-07-256-004.

Recommendations:

1. Advertise the Lexington property one more time for sealed bid and auction. Sell it for whatever the highest bid is since the county has no further use of the property and is currently responsible for the cost of its maintenance.




Health Department

200 W. Front St. Room 304 Bloomington, Illinois 61701 (309)888-5450

MEMORANDUM

To: Honorable Members of the McLean County Board Finance Committee

From: Robert J. Keller, Director 

Date: January 28, 2003

Re: Presentation of Findings from the 2002 McLean County Employee Wellness Program and Proposal to Hold a Sixth Annual Wellness Program and Health Fair.

Please find attached a memorandum from the McLean County Health Department's Health Promotion Program Manager Jan Morris. Also, appended to that memorandum, is a report detailing the results of the 2002 employee health screenings and health risk appraisal and a cost proposal for a sixth annual event scheduled for 2003. Resources used to underwrite the cost of employee screenings are derived through existing balances within the Employee Benefit Fund. This cost may be able to be reduced if the County's existing health insurance carrier is amenable to linking cost payment of screenings to wellness benefits attached to both the HMO and PPO contracts. Discussions on this matter are pending.

Ms. Morris and I plan to make a brief presentation at the February 4th Finance Committee meeting and entertain any questions you may have. We are requesting that the Finance Committee lend approval to the program for 2003.

Thank you for your attention.



McLean County

Health Department

200 W. Front St. Room 304 Bloomington, Illinois 61701 (309)888-5450

MEMORANDUM

TO: Honorable Members McLean County Board Finance Committee

FROM: Jan Morris, Health Promotion Program Manager

DATE: January 27, 2003 *Jm*

RE: Proposed County Wellness Plan and Sixth Annual Health Fair

The health promotion section of the Health Department is proposing the sixth annual Employee Wellness Fair and a continuation of the screenings and wellness activities. An on-going employee wellness program will increase health awareness, increase productivity, improve the overall health of the work force, and demonstrate the County's commitment to employee wellbeing. A healthier workforce would reduce the increase in rising healthcare costs, absenteeism and premature retirement.

As stated within the text of the attached report, the recommended intervention strategies for the entire workplace population included coronary and cancer risk reduction, management of cholesterol levels, weight management, fitness, and better nutrition. Several potentially serious health problems were detected through the 2002 screenings. The total cost to the County's Employee Benefit Fund was less than \$16,000. Left undetected, heart disease, stroke, or cancer could cost the County considerably more in treatment costs. It is our goal that the 2003 wellness program, "Good Health is Always in Season" will involve more than 400 employees in one or all of the activities.

Employee Wellness Report 2002

PRESENTED TO:

Honorable Members McLean County Board Finance Committee

By:

Jan Morris, Health Promotion Program Manager

2002 Employee Wellness Report

The McLean County Health Department wishes to express appreciation to the McLean County Board Finance Committee, County Administrator John Zeunik, and Assistant County Administrator Terry Lindberg for their perpetual support of the employees' screenings, health fair, and other wellness activities. Without their support, these events could not have continued through the past five years.

Each year more McLean County employees have become involved in the health screenings and wellness activities. **Approximately 350 employees were involved during 2002.** We are all aware that health care benefits represent a notable portion of employer expenses and that costs *continue* to rise. National health care expenses are currently 14% of the nation's gross national product or approximately \$4,000 per person per year. According to Uwe Reinhardt, an economist at Princeton, "We should get used to the idea of double-digit health insurance increases for the next 10 years. I see no relief coming." Health insurance premiums for McLean County employees averaged double digit increases for the last two years. Claim expenses show us that many of the causes of health care claims in county government can be prevented or are amenable to early detection and intervention. As an employer, we have the capacity to impact and influence health care costs and, thus, stem the rising premium rates.

Many companies have implemented wellness programs to help curtail these rising costs. For the next fiscal budget, McLean County is faced with a 14% increase in the employer's share of health benefits. We continue to do everything possible to encourage employees to improve their health status and to reduce the costs for themselves as well as for the County.

Employee wellness programs have long been advocated as a way to decrease healthcare costs, reduce absenteeism and increase productivity. It is important that employers help to identify at risk employees and provide interventions that encourage lifestyle changes that can reduce those risks. Expensive health conditions such as cardiovascular disease, cancer, and diabetes are related to lifestyle behaviors and changing those behaviors have been shown to have a vital effect in reducing the incidence of disease.

Many employers are now sponsoring health care screenings at the work site during the working day. Early detection can save companies thousands of dollars. Johnson and Johnson reported that it spends \$4.5 million each year on its preventive health program but states that without these programs their medical costs would be approximately \$17.5 million.

Results of the Wellness Program

When researching various employee wellness programs, it was found that programs including **health risk assessment tools, screenings for early detection of health issues, ongoing communication messages, rewarding employees with incentives for their efforts, and on-going evaluation are critical to the success of the programs.** Various patterns can be seen as we compare data about McLean County employee wellness events from 1998 through 2002. Each year more County employees become involved in activities. Total employee involvement **more than doubled** in the

five-year period, increasing from 150 in 1998 to 343 in 2002. Ninety-five people were screened for coronary risk factors during the first year compared to 160 employees in the fifth year (Table 1). This represents a 68% increase in the employees seeking screenings to determine total cholesterol, LDL, HDL, triglycerides, fasting glucose, blood pressure, and electrocardiogram results.

Yearly Results - 1998-2002

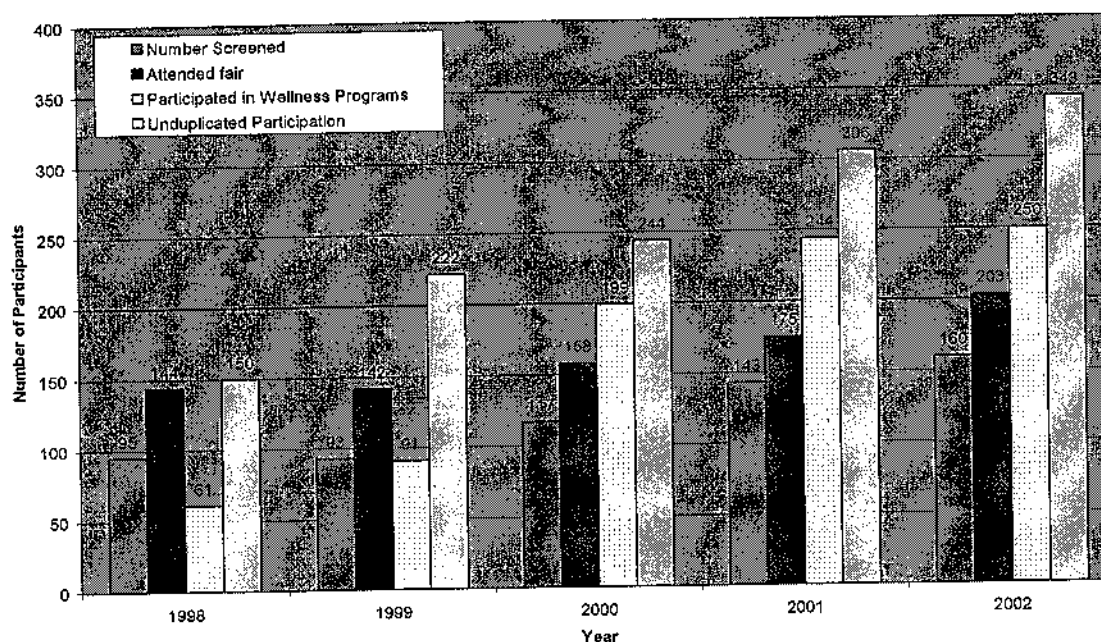


Table 1

Larry Chapman of the Summax Corporation conducted research on the impact of employee-based wellness programs and their impact on health care costs. Chapman's research showed that 50% or greater participation for a period of seven years or longer resulted in an actual payback in controlling health care premiums.

Screening appointments were scheduled exclusively at the Health Department building in 1998. However, in 2002, the screenings were expanded to four sites: the Regional Office of Education, McLean Highway Department, the Law and Justice Center, and the Health Department.

2002 Data

The theme for the 2002 wellness activities and health fair continued to be "Good Health is Always in Season". The health fair, screenings and other programs were promoted on County E-mail, in *County Comments*, and through flyers placed strategically in the workplaces. To further promote the events, contacts were made with various department supervisors explaining the events and encouraging all departments to participate. Approximately, 350 people were involved in one or all of the activities.

Employees were given the opportunity to participate in screenings, the employee health fair and a number of fitness and nutrition programs including *Climb Mt. Everest*, *Heart Smart for Women*, *Tour de County*, *Turkey Trot*, and *Weight Watchers*.

Risk Factors

Often, people do not believe they are at risk for cancer, cardiovascular disease, diabetes, or stroke because these are silent health conditions. People think these conditions are something that happen to others or when they are much older. Cardiovascular disease and cancer are the two leading causes of death in McLean County and have been identified as IPLAN Priorities within the Health Department's Community Health Plan.

Health issues tend to surface as employees in the work place age. There are approximately 700 full time employees working for the County and the average age is 40. Studies show that the impact of a healthy lifestyle can add five to ten years or more to ones life expectancy. The Health Age Summary of the employees involved in the 2002 screenings and health risk appraisal indicated that the **average person in this group could add 5.9 years to his or her life expectancy by maintaining a healthy lifestyle.** For the entire group of 154 people, over 906.2 person years could be gained. **We continue to encourage employees to take responsibility for their health and to be proactive instead of reactive.**

Screenings for Cardiovascular Risks

Because the screenings were scheduled at the Regional Office of Education, Highway Department, Law and Justice Center, and the Health Department a convenient location was available for each employee. Thus, all employees were encouraged to schedule an appointment for "Wellness in the Workplace" offered by OSF Center for Healthy Lifestyles. The screenings included cholesterol, glucose, EKG and heart card, height, weight, blood pressure, waist girth, hip girth, and optional body composition. The cholesterol blood draw was broken down into LDL, HDL, triglycerides and total cholesterol. The cholesterol, glucose, blood pressure, weight, body composition and EKG results were entered into the health risk assessment because all components were needed to determine health risks of each employee. **One hundred fifty-four employees** chose to complete the **health risk appraisal**. Other employees elected to participate in selective screenings and did not complete the appraisal.

Results of the blood tests were given to employees at the time of screening and the health risk assessments were delivered once the results were tabulated. Recommended interventions were based on the prevalence of the health risks identified by the screenings. Each employee received a summary as well as an executive summary identifying the corporate risks for all employees. **The recommended intervention strategies for the entire workplace population included coronary and cancer risk reduction, management of cholesterol levels, weight management, fitness, and better nutrition.**

Even though the screenings helped to detect several medical challenges among employees, we know that unless behavior risk factor surveys were done on a random basis they tend to reflect habits that exceed the general population's health habits. The persons taking part in these screenings and survey were people who wanted to participate and thus tend to be healthier.

Cholesterol

Desired cholesterol levels are 200 or less. The cholesterol screenings revealed that **80 of the 160 (50%) persons tested had readings of 201 or higher, and 29 (18%) of them were at high risk with levels above 240mg/dL.** The percentage of employees with elevated cholesterol has ranged from 43.5% to 54.8% in the last 5 years (Table 2). Lowering cholesterol can significantly lower the risks for heart disease. The risk for heart disease lowers by 2% for every 1% reduction in cholesterol. Approximately, 41% of the employees had low-density lipoprotein (LDL) cholesterol level of 130mg/dL or higher. LDL or "bad cholesterol levels of 130mg/dL or higher are associated with a higher risk for coronary heart disease. **Sixteen percent of the employee population screened also measured with high or very high triglyceride levels.** This is much higher than the past 3 years (Table 3). Studies have found that excess triglyceride levels in the blood should be considered a risk factor for heart attack.

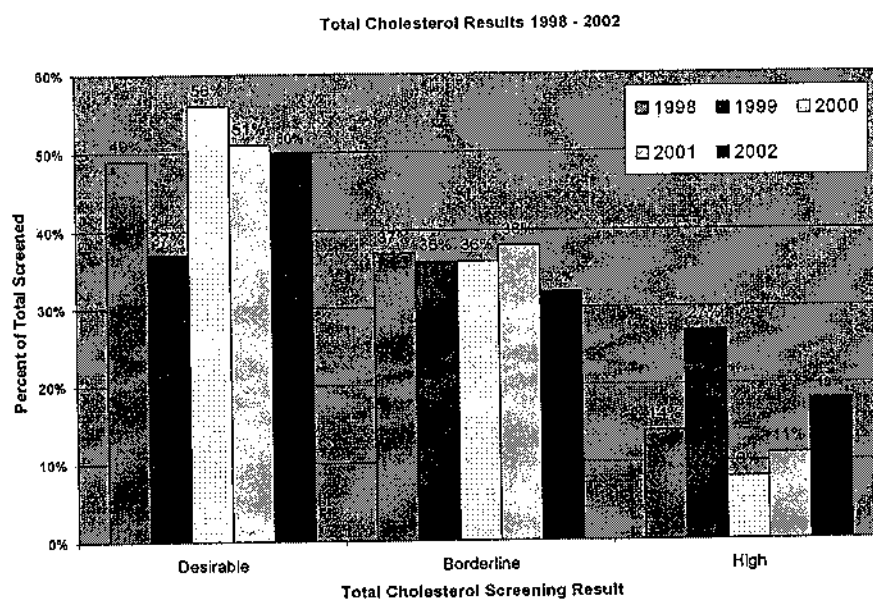


Table 2

Triglycerides 1999-2002

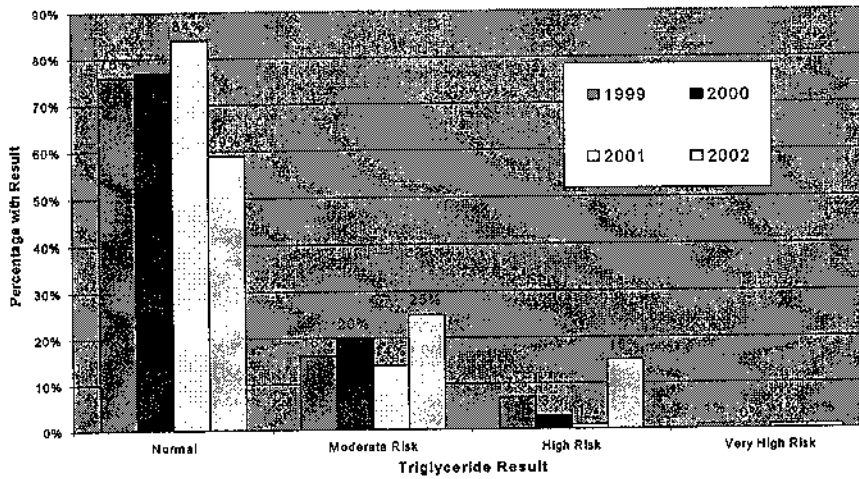


Table 3

Glucose

A high blood glucose level is a possible indicator of diabetes. About 15.7 million or 5.9% of the American population has diabetes. According to the American Heart Association, many are unaware that they have diabetes. A total of **11% of county employees** who were screened were found to have high blood glucose levels. **Results of the glucose testing indicated that 18 persons had above normal levels. In the past the number of persons with elevated fasting blood glucose ranged from 3.2 % to 8.6% of the employees (Table 4).**

Glucose Results 1998 - 2002

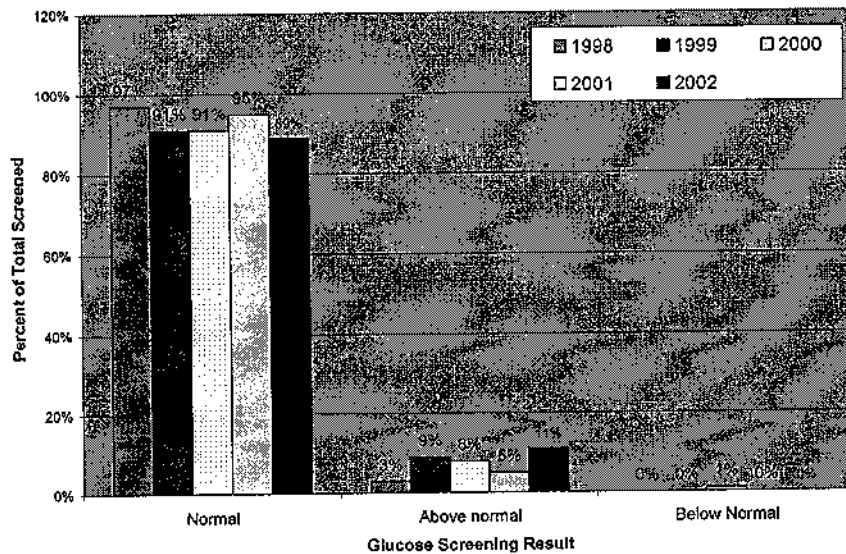


Table 4

Blood Pressure

Blood pressure was also measured indicating **38 employees with elevated blood pressure, 32 people that were borderline** and 69 individuals in the normal range. (Blood pressure is considered abnormal if it is consistently elevated pressure of 140 systolic or higher and/or 90 diastolic or higher). Much can be done to control elevated blood pressure through diet, exercise, and the use of medications. This will greatly reduce the risk for cardiovascular disease and strokes.

EKG and Heart Card

The electrocardiogram (EKG) is a tool to determine damage to the heart. There were **140 (95%) normal and 7 (5%) abnormal EKG screenings this year. In the past three years, there have been many more abnormal and borderline results.** There were many variations in the "normal", but nothing that concerned the interpreting physicians. The "abnormal" EKGs were not life threatening, but they fell out of the normal range. An example of this would be atrial fibrillation, but many people have this on a regular basis. None of the employees with abnormal EKGs required a referral to a physician, but the majority of the participants requested that a copy be sent to their personal physician.

The Heart Card is a wallet-sized card containing a personal health history and a copy of the EKG. It is recommended that this card be carried in the wallet or purse at all times so that in the event of an emergency the medical staff can reference the EKG.

Weight Management/Body Composition

The corporate health risk appraisal reported that **81% of the participants were above their recommend weight range and 74% of the population needed to make nutritional changes.** The body composition screenings revealed that **47 (82%) men and 67 (69%) women were in the above average to high risk range** and 2 women were in the below average range. Nationally, more than 50% of the population are considered to be overweight and 30% are obese. Overweight and obesity are major health concerns particularly since they are associated with an increased risk for many diseases including high blood pressure, Type II diabetes, coronary heart disease, stroke, gallbladder disease, osteoarthritis, sleep apnea, respiratory problems and some types of cancer. According to Healthy People 2010, once a person is identified as being overweight, the health outcomes related to the above mentioned diseases can be improved through weight loss, or at minimum, no further gain.

Fitness Status

According to the risks identified in the persons completing the assessment, **81 % of the employees showed a need for improving their fitness levels.** The fitness status for the 154 employees screened revealed that 10 (6.5%) were excellent, 19 (12.3%) were good, 69 (44.8%) were fair and **56 (36.4%) were low and at high risk for heart disease.** The coronary risk status of those employees completing the health risk appraisal showed that **more than 50% of them were at risk for coronary disease.** Nine persons (5.8%) were ideal, 66 (42.9%) were low, **30 (22%) were at moderate risk, and 49 (31.8%) were at high risk for cardiovascular challenges** (Table 5).

Coronary Risk Status 2000-2002

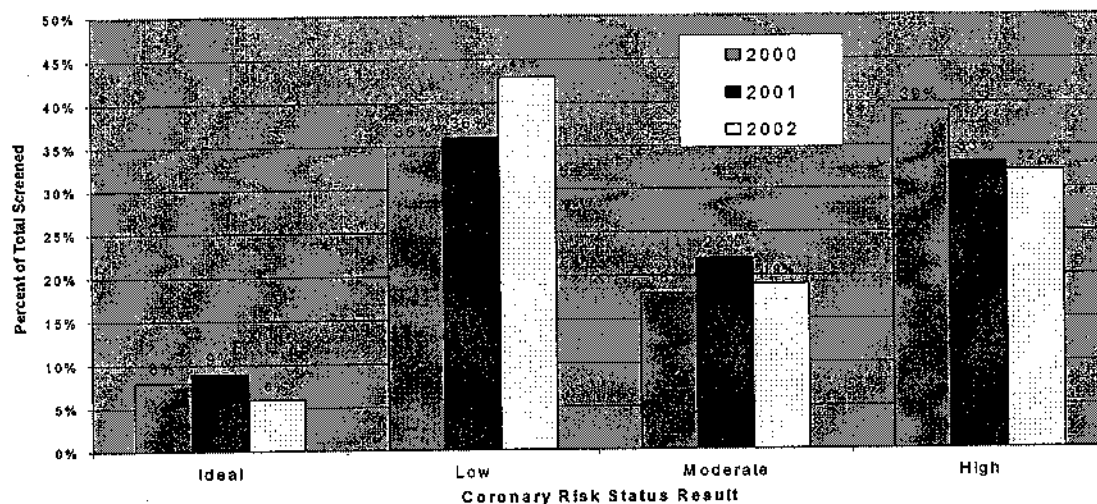


Table 5

Fitness Activities to Address Health Risks

Physical inactivity continues to be a serious national health issue. It is estimated that as many as 250,000 deaths each year in the United States are attributable to a lack of physical activity. According to Former Surgeon General C. Everett Koop, "The greatest challenge in medicine today is to be found in motivating people to assume more responsibility for a health affirming lifestyle." County employees are eligible for membership at Four Seasons and can participate at the local YWCA, YMCA, Gold's Gym and the Work Out Company using their corporate discount. Many people often state that they would like to exercise but find it difficult to fit classes into their busy schedule. Our intent is to motivate employees to exercise and to find activities that they can incorporate into their daily routine.

Climb Mount Everest is an eight-week program that encourages employees to use the stairs instead of the elevator. In order to reach the top of the mountain, teams of employees must climb 49,763 steps. The goal in 2002 was to have the 19 teams reach the peak of the mountain and climb down again. One team made the "trek" by the second week. The winning team climbed 325,088 steps. All participants received a Climb Mt. Everest tee shirt and the top 3 teams were awarded with additional incentives. This contest was held from February through April, a time when incumbent weather makes it more difficult to exercise outdoors.

Tour de County was introduced this summer to encourage employees to walk while at work or in their leisure time. Walking is a very inexpensive way to get physical activity. The only equipment needed was a comfortable pair of walking shoes. Employees could form teams of four people or walk on their own. Incentives were given at various intervals during the ten-week program. Maps of the Constitution Trail and the downtown walking trail were provided as well as a log to record the number of miles walked.

The Health Department received a grant from the Office of Women's Health, Illinois Department of Public Health for a cardiovascular program targeting small groups of sedentary women. *Heart Smart for Women* classes have been added to the wellness agenda. The first thirteen-week session began in September and another will begin in January 2003. This program was designed by the Cooper Institute of Dallas, Texas to identify women at risk for cardiovascular disease, to educate them on the risk factors associated with the disease, and to promote healthy behaviors.

A two-week exercise program, *TurkeyTrot*, was scheduled two weeks prior to Thanksgiving. This was a way for employees to participate in aerobic activities in anticipation of the holidays. Each of the enrollees received a health-related calendar for 2003 and larger prizes were awarded to the three persons with the greatest amount of aerobic activity.

An At-Work Program from Weight Watchers was also made available to all county employees. The advantage to the program was that it was held at the work-site and it provided moral support from co-workers. This program has been available for many years and has been found to be quite successful in changing behaviors. Ten-week sessions were held at the Health Department from February 2001 through July 2002. Members decided to reconvene classes in January 2003. Each person paid the fee for the classes until meeting their weight goal and then they became lifetime members. During this time frame more than 50 paying members attended the classes and lost more than 600 pounds. A number of the employees achieved their lifetime goal and were no longer required to pay the fee to attend the classes.

Screenings for Cancer

Prostate Cancer

Prostate cancer is the most common cancer found in men, besides skin cancer. The Prostate Specific Antigen (PSA) test was offered to men over 50 or to younger men who might be at risk for prostate cancer. This test is one that has been requested by male employees and has been provided for the past three years. Since the blood draw is only part of the screening, all men were encouraged to schedule an appointment with their physician and have a digital exam as well. **Only one of the forty-two men screened this year tested in the above normal range (< 4.00ng/ml). Every one tested in the normal range in the last two years.**

Breast Cancer

According to the July 2002 addition of *Research Activities*, the Journal of the Agency of Healthcare Research and Quality, breast cancer is the second most common cancer in women, behind skin cancer, and the second leading cause of cancer deaths behind lung cancer. It is estimated that 203,500 new cases of invasive breast cancer will be diagnosed in 2002 and 39,600 women will die from the disease. Since there is no known method for breast cancer prevention, early detection is the best protection against the disease. The survival rate for breast cancer is approximately 97% when found in early stages. All female employees 40 and over were encouraged to schedule a yearly

mammogram, whether on site or at another location. This was the fourth year that the Proctor Hospital mammography van was made available to employees for **screening** mammograms. To be eligible for a screening mammogram, a woman must be at least 35 years of age and not have had prior breast health issues. A number of the thirty-one women were screened for the first time or rescheduled their annual exam because of their experience on the van the previous year. **Seven women needed additional imaging and were referred to their physicians.** Six women were recalled for additional films in 2000 and 2001.

Employees were given the opportunity to participate in breast cancer awareness activities. One hundred sixty-seven employees participated in National Lee Denim Day on October 4 and raised \$933 for breast cancer research. Persons paying \$5 to the Susan G. Komen Breast Cancer Foundation wore jeans to work on that day and promoted breast cancer awareness. A *Celebration of Life* reception was also sponsored for participants. Breast health information and prizes were distributed to those in attendance.

Smoking

Smoking is the most preventable cause of death in this country and it is directly related to cardiovascular disease and cancer. The Surgeon General has called it "the most important of the known modifiable risk factors for coronary heart disease in the United States." According to the American Heart Association, approximately one-third of all coronary deaths each year is attributable to smoking. Smoking is not only attributable to 87% of lung cancers in the United States, but is also associated with cancers of the mouth, esophagus, pharynx, larynx, pancreas, uterine cervix, kidney, bladder, stomach and colon. This fact is documented by McLean County's Community Cancer Center's Cancer Registry as well. The 1998 data revealed that for seven out of the eleven smoking related cancers, more than 50% of the patients diagnosed had a smoking history.

The health risk assessments revealed that **22 of the 152 (14%) persons screened were smokers.** Nationally, about 25% of the population are smokers. However, observing the smoking areas outside of county buildings, it is apparent that numerous County employees are smokers.

McLean County employees are encouraged to quit using tobacco and reduce their risks for numerous cancers. Scholarships are made available for those persons wishing to quit to attend a Freedom from Smoking Cessation class held at OSF St. Joseph Center for Healthy Lifestyles. One employee took advantage of this opportunity. The Great American Smokeout was also observed on November 21.

This is a national event held on the third Thursday of November, sponsored by the American Cancer Society, encouraging people to quit smoking for just one day. This year, another component was added to the event to encourage employees to quit, *Go Cold Turkey and Win a Turkey* Campaign. Smokers were asked to find a non-smoking buddy to support them to be smoke-free for the day. Both the smoking and the non-smoking person signed a pledge card that the smoker would not smoke for 24 hours. They returned the following day to verify that the individual stayed smoke free. Each successful two-person team was entered into a drawing for two free turkeys.

All employees who wanted to quit smoking were also provided a Smokeout Quit Kit containing educational information and tips to avoid smoking for the day. A health

promotion specialist was also on call for employees who had questions or needed encouragement and support to refrain from smoking. The two participants were awarded for their efforts with special incentives to replace the cigarettes and to keep their hands occupied when they had the desire to smoke. It is interesting to note, anecdotally, that the Health Department has experienced some success in employees stopping smoking. The greatest opportunity for success is realized when a combination of the wellness program is used in conjunction with organized peer support in the workplace. Techniques such as "adopting a smoker" or a "buddy system" can help achieve success.

Screenings for Tuberculosis

Twenty-one persons took advantage of the TB skin tests made available by the Health Department nursing staff. Many county employees work in positions that put them in contact with high-risk populations, such as residents of nursing homes and prisons, minority and other medically underserved populations, and persons who abuse alcohol or use intravenous drugs.

Health Fair

The fair was held on May 22 from 8:30 AM until 3:00 PM in the conference center at the Health Department. Fair vendors included: American Heart Association, BroMenn Health Care, OSF St. Joseph Center for Healthy Lifestyles, Bly/Nelson Chiropractic Center, Angelica's Heaven on Earth, Chestnut Health Systems, Cortese Foot and Ankle Clinic, Gailey Eye Clinic, Edna's Health Foods, The Workout Company, American Red Cross, Community Cancer Center, Central Illinois Neuroscience Foundation, Bloomington Parks and Recreation, YWCA, Regional Organ Bank of Illinois, McCracken and Marshall Spa, Health Alliance Medical Plans, and McLean County Health Department. Employees were able to receive massages, counsel with a diabetes educator, experience posture screening, learn about fitness, smoking cessation, nutrition, weight loss, diabetes, osteoporosis, breast health and many other educational experiences.

On the day of the fair, medical staff from OSF- St. Francis Hospital brought a bone density machine to measure the heel to detect those who may have low bone density and be at risk for hip fractures. Forty women participated in this activity and received information about osteoporosis and the need for weight bearing exercise and calcium.

This year was the largest participation of employees, with 203 persons registered for the fair. Many favorable comments were recorded on the participant and vendor evaluations indicating that they were happy with the event and would like to see it repeated again next year.

Other Promotional Activities

The health promotion and assessment section of the Health Department also promoted a number of national health observances and other health topics in County

Comments, through news releases, and distribution of education materials. These events included: American Heart Month in February, Osteoporosis and Skin Cancer Awareness in May, Men's Health Month in June, Five-A-Day Week and Food Safety Week in September, Breast Cancer Awareness Month during October and the Great American Smoke Out in November.

Testimonials

The employee wellness program has made great strides in the last five years. Knowing that the health promotion section of the Health Department is involved in wellness, employees call or email with various questions concerning health related topics and services. At times we have the answer and other times we refer them to nurses on staff or to someone in the community. We have also received many positive comments about the various screenings and activities. Selected comments are listed below:

"Thanks for providing the fruit. It is WONDERFUL to have healthy snacks available. I have heard many people make good comments". "Tour de County, this is the best one yet. We are continuing to walk, even though the program is over". "Thanks so much for all your work on setting these up. I think they are fun and worthwhile. Thanks for caring about all of our health". "I will participate in Turkey Trot. Thanks for all your efforts. The walking (Tour de County) helped a great deal and I kept it up until this Sunday when I pulled a muscle in my ankle. Plan to start again on Monday". "I really enjoy the Heart Smart for Women program. It helps me to think of how I can incorporate physical activity into my daily routine". "We really appreciate how you care about our health. I worked in another health related agency that had wellness options, but no one ever encouraged us to take part in them". "Thanks for ALL your good work. I really appreciate it." "Thank you for helping me set up my appointment for the health screening. This is a wonderful opportunity for the employees of the Law and Justice Center and I wanted to let you know how much it is appreciated. The County is wise in realizing that early prevention is more cost effective than providing benefits after an illness has reached advanced stages and is more expensive". "Great job by you and Jackie on the Mt. Everest Climb." "Congratulations on another fantastic employee health fair! The function has really grown. I'm impressed by the fact that we exceeded 200 participants".

Future Recommendations

Cardiovascular disease and cancer continue to be the number one and two killers in McLean County and have thus been indicated as health priorities for McLean County IPLAN. In addition, a major portion of larger employee health benefit claims are associated with these diseases. According to Healthy People 2010, primary prevention that promotes heart-healthy behaviors is a major strategy to reduce the development of heart disease and stroke. Risk factors contributing to these deaths are smoking, sedentary lifestyles, obesity, poor eating habits, elevated cholesterol and blood pressure, and diabetes. Screening for risk factors, especially high cholesterol, high glucose levels, and high blood pressure is an important step to identify the unidentified risks. Many of these risks can then be controlled by changes in lifestyle activities-thus impacted through preventive measures.

Treating heart disease and cancer can be very costly. According to Larry Chapman of the Summax Corporation, wellness programs that address cardiac risk factors yielded high cost-benefit ratios. Therefore, being proactive in keeping employees healthy makes good business sense and helps to reduce county medical expenses. Much progress has been made since the inception of the County Health Fair and the wellness activities. The health promotion section of the Health Department is proposing to continue the fair, the screenings, and implement an on-going wellness program with activities throughout 2003 to promote the current theme "Good Health is Always in Season".

Proposed Events and Activities for 2003

The proposed date for the annual employee fair is Wednesday, May 28 from 8:30 a.m. until 3:00 p.m. The Heart Card and cholesterol and glucose screenings would be scheduled in late spring at the Health Department, Law and Justice Center, Regional Office of Education and Highway Department. Conducting the screenings at the beginning of the year would help to determine the risks of the employees and what programs should be offered. The osteoporosis screenings would be offered to employees on the day of the fair and the mammogram van would return in June, one year following the last exams. The costs for all screenings and wellness activities would continue to be covered by the Employee Benefit Fund. The **ultimate goal for our sixth year** of employee wellness would be for **two-thirds** of all employees to participate in the screenings and activities. According to Chapman, we **must have 50% or greater participation for seven or more years to notice a difference in health care expenses.** In order to reach that goal, a more intensive marketing campaign would need to be implemented by involving all department heads and through the use of electronic mail, informational displays in various departments, flyers, *County Comments* Newsletter, payroll inserts, and becoming more visible in all county work-sites. We plan to promote the screenings and wellness activities at the annual meeting for Department Heads and to attend individual staff meeting making it more convenient for employees to register for the appointments and activities. Every effort possible will be taken to encourage healthy lifestyles among employees.

Screenings:

Cardiovascular

- Screenings
- Locations: Health Department, Law and Justice Center, Highway Department and the Regional Office of Education
- Includes Cholesterol, Glucose, and Blood Pressure, Height, Weight
- Heart Card also available
- Complete *Personal Wellness Profile* a Comprehensive Health Risk Assessment
- An individual and corporate report compiled from data received in profiles

Osteoporosis

- Screenings to be held on May 28 in conjunction with the Health Fair

Mammograms

- Schedule mammogram van on June 9 and 10

Health Fair

- To be held on Wednesday, May 28, 2003
- 8:30 AM until 3:00 PM
- Variety of vendors, focusing on all aspects of health

Activities

- Health Risk Assessment to determine needs of employees
- Climb Mt. Everest
- Choose to Move
- Tour de County Walking program- promotion of downtown walking path, mall walking, and Constitution Trail
- Heart Smart For Women
- Weight Watchers
- Observation of Five-A-Day
- Great American Smokeout
- Go Cold Turkey and Win a Turkey
- Promotion of Freedom From Smoking Program at OSF and offering reimbursement for those who complete the program
- Turkey Trot
- Holiday Stress Management
- Observation of National Health Observances
- Ongoing Informational Displays in various departments
- County Comment articles pertaining to current health topics
- Health Beat Articles on County E-mail

Summary

Reviews of county health insurance claims over the past two years clearly shows that heart disease, diabetes, cancer, and stroke make up the lion's share of outlays. Risk factors such as poor diet, smoking, and lack of exercise are major contributors in the development and progression of these diseases. As stated previously in this report an employer's attention to health promotion and early detection efforts play a significant role in controlling health care expenditures. We strongly encourage the Finance Committee to endorse this County's employee wellness program for 2003.

Proposed 2003 Wellness Plan Budget

Screenings (Including Cholesterol, Glucose) including
Health Risk Appraisal (Individual and Corporate Report)

\$30 x 200 persons = \$ 6,000

EKG and Heart Card

\$30 x 50 persons \$ 1,750

Proctor Hospital

Mammograms in mam van for women 40 and over

\$95 x 40 women = \$3,800

SF St. Francis Hospital

Osteoporosis screening (heel)

\$20 x 50 women and/or men = \$1,000
Salary and travel expenses 100

Total for screenings \$ 12,650

Incentives, supplies for fair and wellness activities \$ 3,500

Wellness programs/Health Fair printing 125

5 Scholarships for Smoking Cessation Class 500

Workplace Wellness Seminar 225

Total amount requested \$17,000

Five Year Screening Results

1998-2002

**Five Year Employee Screening Results
1998-2002**

Gender	1998	1999	2000	2001	2002
Male	20	32	43	54	59
Female	75	61	74	89	101
Total Screened	95	93	117	143	160

Smokers	1998	1999	2000	2001	2002
Male	--	--	9 of 42 (21%)	12 of 54(22%)	
Females	--	--	8 of 68 (11%)	9 of 89(10%)	
Total			17 of 110 (15%)	21 of 143 (15%)	22 of 152 (14%)

Total Cholesterol	1998	1999	2000	2001	2002
High Risk (>240 mg/dL)	13 (13.6%)	20 (21.5%)	10 (9%)	15 (10.4%)	29 (18 %)
Moderate Risk (200-239 mg/dL)	35 (36.8%)	31 (33.3%)	38 (34.5%)	55 (38.4%)	51 (32%)
Normal (< 200 MG/dL)	47 (49.4%)	42 (45%)	62 (56.4%)	73 (51%)	80 (50%)
Number Screened	95	93	117	143	160

Low Density Lipid (LDL)	1998	1999	2000	2001	2002
Very High Risk (>190 mg/dL)	--				5 (5%)
High Risk (160-189mg/dL)	--	11 (12.5%)	31 (29%)	35 (24%)	19 (12%)
Moderate Risk (130-159 mg/dL)	--	17 (19%)			41 (26%)
Normal Risk (100-129 mg/dL)	--	58 (66%)	77 (71%)	105 (73%)	95 (59%)

High Density Lipid (HDL)	1998	1999	2000	2001	2002
Too Low (< 40 mg/dL)	14 (14.7%)	5 (5%)	11 (10%)	3 (2%)	21 (13%)
Normal (40-59 mg/dL)	81 (85.3%)	88 (95%)	98 (90%)	140 (98%)	139 (87%)

Triglycerides	1998	1999	2000	2001	2002
Very High Risk (> 500 mg/dL)	--	1 (1%)	0	1 (.6%)	2 (1%)
High Risk (200-499 mg/dL)	--	6 (6.5%)	4 (3.6%)	2 (1%)	24 (15%)
Moderate (150-199 mg/dL)	--	15 (16.4%)	22 (19.8%)	20 (14%)	40 (25%)
Normal Level (< 150mg/dL)	--	69 (76%)	85 (76.5%)	120 (84%)	94 (59%)

Blood Glucose	1998	1999	2000	2001	2002
Elevated (Fasting) (>110 mg %)	3 (3.2%)	8 (8.6%)	9 (7.8%)	7 (5%)	18 (11%)
Normal Blood Glucose (65-110 mg/dL)	92 (96.8%)	84 (90.4%)	105 (91.3%)	135 (95%)	142 (89%)
Below Normal	0	1 (1%)	1 (.8%)	0	0

Blood Pressure	1998	1999	2000	2001	2002
Normal Range (< 130/85)	82	64			69
Borderline (130-139) (85-89)					32
High Blood pressure (140/90+)	15	23			38
High systolic blood pressure (90-139)			9 males 16 females	12 males 8 females	
Normal systolic range			33 males 52 females	42 males 81 females	
High diastolic range (60-89)			10 males 10 females	14 males 5 females	
Normal diastolic range			32 males 58 females	40 males 84 females	

EKG and/or Heart Card	1998	1999	2000	2001	2002
New Heart Cards	97 (100%)	69 (79%)	--	--	147
Renewals	0	17 (5%)	--	--	--
Normal EKG		51 (51%)	84 (76%)	96 (67%)	140 (95%)
Abnormal EKG		20 (23%)	16 (14.5%)	35 (24%)	7 (5%) No Dr. Referral
Borderline EKG		16 (18%)	10 (9%)	12 (8%)	

Mammograms	1998	1999	2000	2001	2002
Number of women	0	4	24	36	31
Recalled for additional films	0	0	6	6	7

Prostate Specific Antigen Screening (PSA)	1998	1999	2000	2001	2002
Above Normal Range ($< 4.00\text{ng/ml}$)			0	0	1
Below Normal Range			29	37	41
Total Screened	0	0	29	37	42

Coronary Risk Status	1998	1999	2000	2001	2002
Ideal	-	-	9 (8%)	13 (9%)	9 (5.8%)
Low	-	-	38 (35%)	51 (36%)	66 (42.9%)
Moderate	-	-	20 (18%)	31 (22%)	30 (19.5%)
High	-	-	43 (39%)	48 (34%)	49 (31.8%)
Total Screened			42 men 68 women	54 men 89 women	57 men 97 women

Fitness Score	1998	1999	2000	2001	2002
Low Fitness	-	-	-	57 (39.8%)	56 (36.4%)
Fair Fitness	-	-	-	28 (19.5%)	69 (44.8%)
Good Fitness	-	-	-	44 (30.7%)	19 (12.3%)
Excellent	-	-	-	14 (9.7%)	10 (6.5%)

Percent Fat, Men	1998	1999	2000	2001	2002
Below Average Range	-	-	5 (12%)	8 (14.8%)	0
Average Range	-	-	29 (70%)	15 (27.7%)	7 (12%)
Above Average Range	-	-	7 (17%)	31 (57%)	8 (14%)
Overweight	-	-	-	-	14 (24.5%)
High Risk	-	-	-	-	25 (43.8%)
Total Screened	-	-	41	54	57

Percent Fat, Women	1998	1999	2000	2001	2002
Below Average	-	-	2 (3%)	6 (6.7%)	2 (2%)
Average Range	-	-	24 (36%)	14 (15.7%)	17 (17.5%)
Above Average Range	-	-	40 (60.6%)	69 (77.5%)	5 (5%)
Overweight	-	-	-	-	11 (11%)
High Risk	-	-	-	-	51 (52.5%)
Total	-	-	66	89	97

Yearly Results	1998	1999	2000	2001	2002
Number Screened	95	93	117	143	160
Attended Health Fair	144	142	158	175	203
Participated in Additional Wellness Activities/Programs	61	91	199	244	250
Total Employee Participation	150	222	244	306	343

**Request for Approval to Use
Official Payments Corporation
To Process Internet and IVR
Credit Card Payments For McLean County**

To the honorable members of the McLean County Finance Committee, McLean County Executive Committee and of the McLean County Board:

The McLean County Treasurer's office and the Office of Information Services respectfully request permission to allow Official Payments Corporation to act as a processor of credit card transactions which are placed through the internet and via IVR (Interactive Voice Response by phone).

Cost: We are pleased to present an opportunity which delivers a strong convenience to the citizens of McLean County. The proposed agreement *is provided with no additional usage of tax dollars* to McLean County Government. McLean County Government will *neither incur costs nor profit from* the use of the services of Official Payments Corporation.

Method: Official Payments charges a convenience fee for the processing of the transaction, which is indicated to a client before they choose to make that payment. The fee is assessed, charged and paid only to OPC under a separate merchant number; the money is never collected nor redistributed to the County. A second transaction is automatically created, debiting to the County the exact amount of the request. This process is diagrammed in the attached documentation.

This method(s) of payment will not replace the methods currently available to our citizens of mail, personal delivery etc., but rather provide an additional option should that citizen desire to use it. All currently available forms and methods of payment will remain in place.

Process of Review: The associated letter of understanding has been reviewed by the Civil State's Attorney and is found to be acceptable. The processes involved in chargebacks, reversals and disputed payments has been reviewed by the Treasurer's office and been found to be acceptable. The technological requirements are minimal, have been reviewed by Information Services and been found to be acceptable.

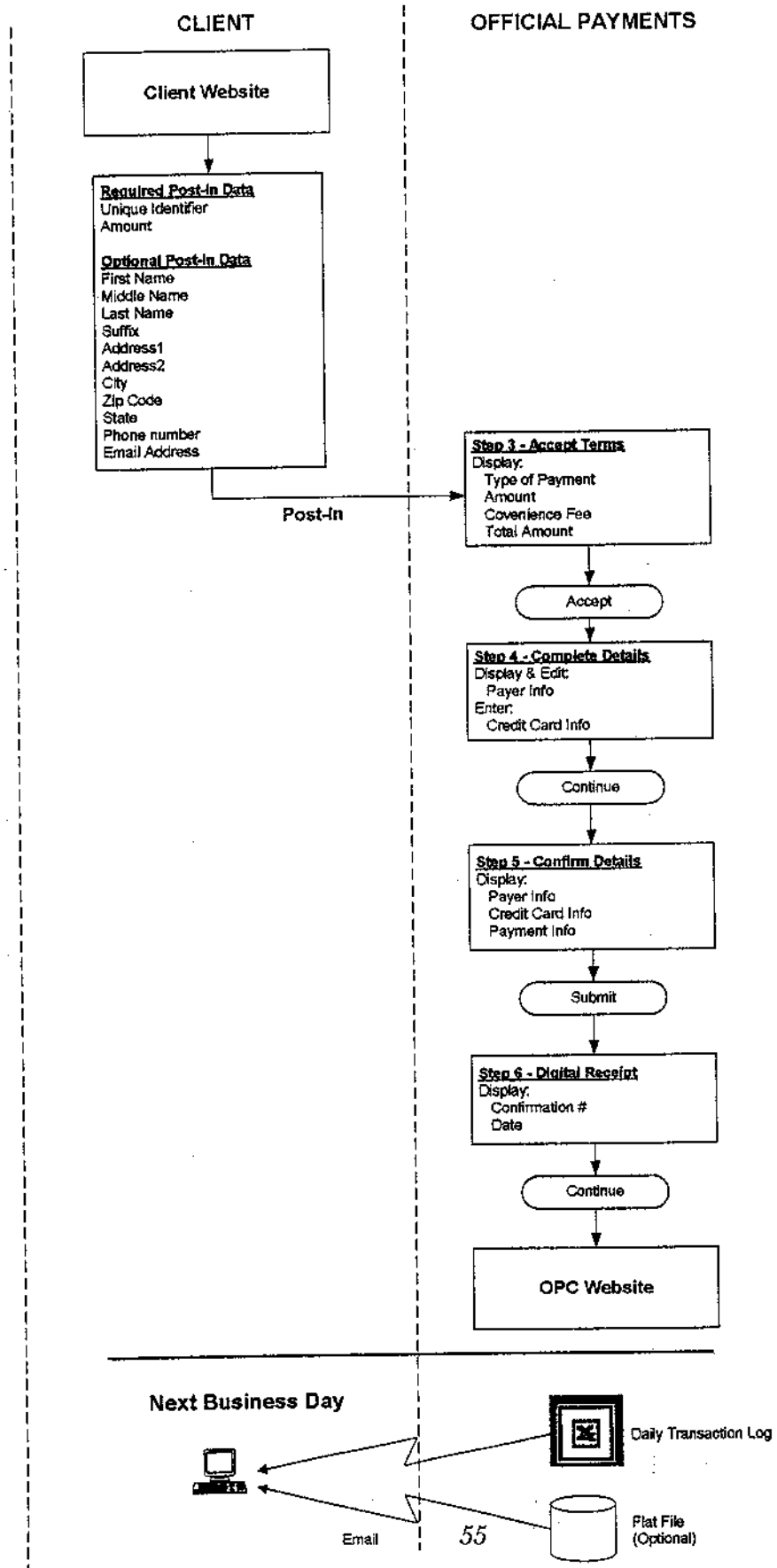
Additionally, Information Services and the Treasurer's office contacted several current Illinois clients, including Kane County, McHenry County, Tazewell County and Peoria County. All of these contacts have provided positive feedback concerning the program.

We respectfully request approval of the Letter of Understanding and agreement with Official Payments Corporation.

Becky McNeil, Office of the McLean County Treasurer
Craig Nelson, Office of McLean County Information Services.

Co-Brand Internet Payment Process

OFFICIAL PAYMENTS CORP.



OFFICIAL PAYMENTS CORP.



Illinois Customer List	Contact	PhoneNumber	Applications
ILLINOIS DEPARTMENT OF NUCLEAR SAFETY	Jill Gordon	217-785-9853	License Renewal
ILLINOIS DEPARTMENT OF REVENUE	Gary Miller	217-524-4760	State Taxes
ILLINOIS DEPARTMENT OF PROFESSIONAL REGULATION	Von Bandy	217-524-2363	License Renewal
KANE COUNTY TREASURERS OFFICE	Dave Rickert	630-232-3567	Property Tax Payments
PEORIA COUNTY TREASURER OFFICE	Ed O'Connor	309-672-6065	Property Tax Payments
MCHENRY COUNTY TREASURERS OFFICE	William W. LeFev	815-334-4260	Property Tax Payments
SOUTHERN ILLINOIS UNIVERSITY	Jill Kirkpatrick	618-453-2171	Tuition & Loan Payments
TAZEWELL COUNTY TREASURERS OFFICE	Duane Gray	309-477-2284	Property Tax Payments
WESTERN ILLINOIS UNIVERSITY	Cheryl Weston	309-298-1811	Tuition & Loan Payments

I - Schedule of Convenience Fees to be Paid by Citizens

[illegible]

Fees to be paid by Agency - none



GOVERNMENT FINANCE
OFFICERS ASSOCIATION

203 North LaSalle Street, Suite 2700, Chicago, Illinois 60601-1210
312/977-9700 • Fax: 312/977-4806

January 15, 2003

NEWS RELEASE

For information contact:
Stephen Gauthier (312) 977-9700

(Chicago)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to: **McLean County, IL**

by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s), department or agency designated by the government as primarily responsible for preparing the award-winning CAFR. This has been presented to:

James E. Boylan, County Treasurer

The CAFR has been judged by an impartial panel to meet the high standards of the program including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

The GFOA is a nonprofit professional association serving approximately 14,000 government finance professionals with offices in Chicago, Illinois, and Washington, D.C.



The Government Finance Officers Association
of the United States and Canada

presents this

AWARD OF FINANCIAL REPORTING ACHIEVEMENT

to

James E. Boylan
County Treasurer

McLean County, Illinois

The Award of Financial Reporting Achievement is presented by the Government Finance Officers Association to the individual(s) designated as instrumental in their government unit achieving a Certificate of Achievement for Excellence in Financial Reporting. A Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the highest award in government financial reporting.

Executive Director

Date

January 15, 2003



GOVERNMENT FINANCE
OFFICERS ASSOCIATION

203 North LaSalle Street, Suite 2700, Chicago, Illinois 60601-1210
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REPORT # 1013213
NAME OF UNIT McLean County, IL
FISCAL YEAR ENDED December 31, 2001

CERTIFICATE OF ACHIEVEMENT PROGRAM

Summary of Grading Results

The Certificate of Achievement Program Special Review Committee (SRC) has completed its review of your comprehensive annual financial report (CAFR). Listed below are the grading categories used and a summary of the SRC's evaluation of your CAFR. The detailed comments and suggestions for reporting improvements on the attached listing are grouped under similar grading categories. Any category which received a grade of "UNACCEPTABLE" indicates an area of particular concern to the SRC and the related comments and suggestions for improvement in this category should be given special attention. However, since the Certificate of Achievement is awarded for "excellence" in financial reporting, all comments should be addressed. Written responses to each comment and suggestion for improvement are required as an integral part of your next submission.

ACCEPTABLE

UNACCEPTABLE

REPORTING IN CONFORMITY WITH GAAP:

Combined Statements - Overview	X
Combining and Individual Fund Statements	X
Notes to the Financial Statements	X
Enhancing Understanding of Current GAAP Theory	X

DEMONSTRATING COMPLIANCE WITH FINANCE
RELATED LEGAL AND CONTRACTUAL
PROVISIONS:

Combined Statements - Overview	X
Combining and individual fund statements	X
Disclosing and explaining applicable provisions	X

REPORT # 1013213
NAME OF UNIT McLean County, IL
FISCAL YEAR ENDED December 31, 2001
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	<u>ACCEPTABLE</u>	<u>UNACCEPTABLE</u>
LETTER(S) OF TRANSMITTAL:		
Completeness	X	
Clarity	X	
STATISTICAL SECTION:		
Completeness	X	
Clarity	X	
USE OF STANDARDIZED TERMINOLOGY AND FORMATTING CONVENTIONS	X	
DISCLOSURE THOROUGHNESS AND DETAIL SUFFICIENCY	X	
MINIMIZING AMBIGUITIES AND POTENTIALS FOR MISLEADING INFERENCE	X	
COHESIVENESS AND INTERNAL CONSISTENCY	X	
IMPLEMENTATION OF PRIOR YEAR COMMENTS AND SUGGESTIONS FOR IMPROVEMENT	X	
READER APPEAL	X	

ORDINANCE NO. _____

AN ORDINANCE authorizing the execution and delivery of an Intergovernmental Cooperation Agreement and certain documents in connection therewith; and related matters.

WHEREAS, The County of McLean, Illinois, is a political subdivision duly organized and validly existing under the Constitution and the laws of the State of Illinois (the "*County*"); and

WHEREAS, pursuant to the Constitution and the laws of the State of Illinois, and particularly 50 *Illinois Compiled Statutes 2000, 465/1 et seq.*, as supplemented and amended (the "*Act*"), the County is authorized to issue its revenue bonds in order to aid in providing an adequate supply of safe, decent and sanitary residential housing for low and moderate income persons and families within the County, which such persons and families can afford, which constitutes a valid public purpose for the issuance of revenue bonds by the County; and

WHEREAS, the County has now determined that it is necessary, desirable and in the public interest to issue revenue bonds to provide an adequate supply of safe, decent and sanitary residential housing for low and moderate income persons and families within the County, which such persons and families can afford; and

WHEREAS, pursuant to Section 10 of Article VII of the 1970 Constitution of the State of Illinois and the Intergovernmental Cooperation Act (5 *Illinois Compiled Statutes 2000, 220/1 et seq.*, as supplemented and amended), public agencies may exercise and enjoy with any other public agency in the State of Illinois any power, privilege or authority which may be exercised by such public agency individually, and pursuant to the Act, one or more public agencies (whether or not any of them are home rule units) may join together or cooperate with one another in the exercise, either jointly or otherwise, of any one or more of the powers conferred by the Act or other enabling acts or powers pursuant to a written agreement, and, accordingly, it is now determined that it is necessary, desirable and in the public interest for the County to enter into an Intergovernmental Cooperation Agreement (the "*Cooperation Agreement*") dated as of March 1,

2003, by and among the County and certain other units of local government named therein (the "Units"), to provide for the joint issuance of such revenue bonds to aid in providing an adequate supply of residential housing in such Units (the "Program"); and

WHEREAS, to provide for the Program, the City of Aurora, Kane, DuPage, Will and Kendall Counties, Illinois, and the City of Springfield, Sangamon County, Illinois, jointly (the "Issuers"), propose to issue, sell and deliver their Collateralized Single Family Mortgage Revenue Bonds, Series 2003 in an aggregate principal amount not to exceed \$300,000,000 (the "Bonds") in one or more series to obtain funds to finance the acquisition of mortgage-backed securities (the "GNMA Securities") of the Government National Mortgage Association ("GNMA"), evidencing a guarantee by GNMA of timely payment, the acquisition of mortgage-backed securities (the "FNMA Securities") of the Federal National Mortgage Association ("FNMA"), evidencing a guarantee by FNMA of timely payment, and the acquisition of mortgage-backed securities (the "FHLMC Securities") of the Federal Home Loan Mortgage Corporation ("FHLMC"), evidencing a guarantee by FHLMC of timely payment, of monthly principal of and interest on certain qualified mortgage loans under the Program (the "Mortgage Loans"), on behalf of the County and the other Units all under and in accordance with the Constitution and the laws of the State of Illinois; and

WHEREAS, a notice of combined public hearing with respect to the plan of finance of the costs of the Program through the issuance of the Bonds has been published in *The Pantagraph*, a newspaper of general circulation in the County, pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code"), on January 22, 2003, and appropriately designated hearing officers of the City of Aurora, Kane, DuPage, Will and Kendall Counties, Illinois, the City of Champaign, Champaign County, Illinois, the City of East Moline, Rock

Island County, Illinois, and The County of St. Clair, Illinois, have conducted said combined public hearing on February 7, 2003; and

WHEREAS, a form of the Cooperation Agreement has been presented to and is before this meeting;

NOW, THEREFORE, Be It Ordained by the County Board of The County of McLean, Illinois, as follows:

Section 1. That it is the finding and declaration of the County Board of the County that the issuance of the Bonds by the Issuers is advantageous to the County, as set forth in the preamble to this authorizing ordinance, and therefore serves a valid public purpose; that this authorizing ordinance is adopted pursuant to the Constitution and the laws of the State of Illinois, and more particularly the Act, Section 10 of Article VII of the 1970 Constitution of the State of Illinois and the Intergovernmental Cooperation Act; that the determination and definition of "maximum home value," "minimum home value," "persons of low and moderate income" and the other standards required by the Act are set forth in the origination and servicing agreement referred to in the Cooperation Agreement; and that, by the adoption of this authorizing ordinance, the County Board of the County hereby approves the issuance of the Bonds for the purposes as provided in the preamble hereto, the text hereof and the notice of public hearing referred to in the preamble hereto, which notice is hereby incorporated herein by reference, and the conduct of the combined public hearing referred to in the preamble hereto, which public approval shall satisfy the provisions of Section 147(f) of the Code.

Section 2. That the form, terms and provisions of the proposed Cooperation Agreement be, and they are hereby, in all respects approved; that the County Board Chairperson of the County be, and is hereby, authorized, empowered and directed to execute, and the County Clerk of the County be, and is hereby, authorized, empowered and directed to attest and to affix

the official seal of the County to, the Cooperation Agreement in the name and on behalf of the County, and thereupon to cause the Cooperation Agreement to be delivered to the other Units; that the Cooperation Agreement is to be in substantially the form presented to and before this meeting with such changes therein as shall be required or approved by counsel to the County and by the officer of the County executing the Cooperation Agreement, his or her execution thereof to constitute conclusive evidence of his or her approval of any and all changes or revisions therein from the form of Cooperation Agreement before this meeting; that from and after the execution and delivery of the Cooperation Agreement, the officers, officials, agents and employees of the County are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Cooperation Agreement as executed; and that the Cooperation Agreement shall constitute and is hereby made a part of this authorizing ordinance, and a copy of the Cooperation Agreement shall be placed in the official records of the County, and shall be available for public inspection at the principal office of the County.

Section 3. That the County Board Chairperson, the County Clerk and the proper officers, officials, agents and employees of the County are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents and certificates as may be necessary to carry out and comply with the provisions of the Cooperation Agreement and to further the purposes and intent of this authorizing ordinance, including the preamble to this authorizing ordinance.

Section 4. That all acts of the officers, officials, agents and employees of the County heretofore or hereafter taken, which are in conformity with the purposes and intent of this authorizing ordinance and in furtherance of the issuance and sale of the Bonds, be, and the same

hereby are, in all respects, ratified, confirmed and approved, including without limitation the publication of the notice of public hearing.

Section 5. That the County hereby allocates all unified volume cap received or to be received by the County from the Office of the Governor of the State of Illinois for the Program, if any, pursuant to the request made by the County on January 2, 2003, to the issuance of the Bonds; and that the County, by the adoption of this authorizing ordinance, hereby represents and certifies that such volume cap has not been allocated to any other bond issue or transferred back to the Office of the Governor or otherwise.

Section 6. That after the Cooperation Agreement is executed by the County, this authorizing ordinance shall be and remain irrevocable until the Bonds and the interest thereon shall have been fully paid, cancelled and discharged.

Section 7. That no pledge, agreement, covenant, representation, obligation or undertaking by the County contained in this authorizing ordinance and no other pledge, agreement, covenant, representation, obligation or undertaking by the County contained in any other document executed by the County in connection with the Program or the Bonds shall give rise to any pecuniary liability of the County or charge against its general credit, or shall obligate the County financially in any way; that no failure of the County to comply with any term, condition, covenant, obligation or agreement herein or therein shall subject the County to liability for any claim for damages, costs, or other financial or pecuniary charge and no execution of any claim, demand, cause of action or judgment shall be levied upon or collected from the general credit, general funds or other property of the County.

Section 8. That the provisions of this authorizing ordinance are hereby declared to be separable, and if any section, phrase or provision of this authorizing ordinance shall for any reason be declared to be invalid, such declaration shall not affect the validity of the remainder of

the sections, phrases and provisions of this authorizing ordinance; *provided, however*, that no holding of invalidity shall impose any personal liability on any director, member, elected or appointed officer, official, employee, attorney, or agent of the County.

Section 9. That all ordinances, resolutions and orders, or parts thereof, in conflict with the provisions of this authorizing ordinance are, to the extent of such conflict, hereby superseded; and that this authorizing ordinance shall be in full force and effect upon its adoption and approval as provided by law.

Presented, passed, approved and recorded by the County Board of The County of McLean, Illinois, this 18th day of February, 2003.

Approved:

County Board Chairperson

[SEAL]

Attest:

County Clerk and Ex Officio Clerk of the
County Board

Ayes: _____

Nays: _____

Absent or Not Voting: _____

STATE OF ILLINOIS)
) SS.
COUNTY OF MCLEAN)

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of McLean, Illinois, and as such officer I am the Ex Officio Clerk of the County Board of said County and the keeper of the records and files of said County Board and said County.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the legally convened meeting of said County Board of said County held on the 18th day of February, 2003, insofar as same related to the adoption of an ordinance entitled:

AN ORDINANCE authorizing the execution and delivery of an Intergovernmental Cooperation Agreement and certain documents in connection therewith; and related matters.

a true, correct and complete copy of which said ordinance as adopted at the same meeting appears in the foregoing transcript of the minutes of said meeting.

I do hereby further certify that the deliberations of the County Board of said County on the adoption of said ordinance were taken openly; that the vote on the adoption of said ordinance was taken openly; that said meeting was called and held at a specified time and place convenient to the public; that notice of said meeting was duly given to all the news media requesting such notice; that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the County Board of said County at least forty-eight (48) hours in advance of the holding of said meeting; that said agenda contained a separate specific item concerning said ordinance; and that said meeting was called and held in strict accordance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the County Code, as amended, and that said County Board has complied with all of the applicable provisions of said Act and said Code and its procedural rules in the adoption of said ordinance.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the seal of said County, this _____ day of _____, 2003.

County Clerk, and Ex Officio Clerk of
the County Board, The County of
McLean, Illinois

[SEAL]

**A RESOLUTION TRANSFERRING MONIES FROM THE
WORKING CASH FUND 0002
TO THE FICA/SOCIAL SECURITY FUND 0130, IMRF FUND 0131
AND THE CHILDREN'S ADVOCACY CENTER FUND 0129
FISCAL YEAR 2003**

WHEREAS, the County Board of McLean County heretofore appropriated monies for the purposes set forth in the FICA/Social Security Fund 0130, the IMRF Fund 0131, and the Children's Advocacy Center Fund 0129 in the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance; and,

WHEREAS, it is necessary to provide sufficient monies to meet ordinary and necessary expenses that have been budgeted; and,

WHEREAS, the County has heretofore established a Working Cash Fund and has accordingly collected a special tax therefore pursuant to statute; and,

WHEREAS, it is desirable to transfer to said funds, monies from said Working Cash Fund; and,

WHEREAS, the County Administrator has recommended the need for borrowing and transferring up to \$739,637.00 from the Working Cash Fund to these funds; and,

WHEREAS, the Finance Committee concurs with the County Administrator's recommendation and so recommends this resolution to the McLean County Board; now, therefore,

BE IT RESOLVED by the McLean County Board in regular session that the sum of up to \$739,637.00 be and the same is hereby ordered transferred on an as needed basis from the Working Cash Fund 0002 to the following funds as follows:

FROM:	Working Cash Fund 0002	<u>\$739,637.00</u>
TO:	FICA/Social Security Fund 0130	\$556,791.00
	IMRF Fund 0131	\$142,933.00
	Children's Advocacy Center Fund 0129	\$ 39,913.00
	TOTAL:	<u>\$739,637.00</u>

(2)

BE IT FURTHER RESOLVED that the Treasurer of McLean County be and is hereby directed to make such transfer of up to \$739,637.00 accordingly.

BE IT FURTHER RESOLVED that said County Treasurer be directed to immediately reimburse said Working Cash Fund on or before October 1, 2003, upon receipt of general property taxes until the full amount so transferred has been returned to the Working Cash Fund 0002.

BE IT FURTHER RESOLVED that the County Clerk transmit certified copies of this Ordinance to the County Administrator, County Auditor, and the County Treasurer.

ADOPTED by the County Board of McLean County, Illinois this 18th day of February, 2003.

ATTEST:

APPROVED:

Peggy Ann Milton, Clerk of the McLean County Board
McLean County, Illinois

Michael F. Sweeney, Chairman
McLean County Board

PROJECTED CASH FLOW FOR FISCAL YEAR 2003
JANUARY 1, 2003 - MAY 31, 2003

COUNTY FUND	REVENUE				EXPENDITURES			
	CASH BALANCE AS OF 12/31/02	ACTUAL AS OF 5/31/02	EST. REVENUE AS OF 5/31/03	TOTAL REVENUE EST. 5/31/03	ACTUAL EXPENSES AS OF 5/31/02	EST. EXPENSES AS OF 5/31/03	EST. BALANCE AS OF 5/31/03	
General Fund 0001	1,746,170	7,756,430	7,833,994	9,580,164	9,555,229	9,746,334	(166,169)	
Sub-Total	1,746,170	7,756,430	7,833,994	9,580,164	9,555,229	9,746,334	(166,169)	
Persons Devel. Disabilities Fund 0110	31,086	60,892	63,068	94,154	218,127	226,012	(131,858)	
TB Care & Treatment Fund 0111	141,070	31,840	32,810	173,880	89,990	110,452	63,428	
Health Department Fund 0112	664,463	781,242	701,172	1,365,635	1,231,848	1,515,939	(150,304)	
Highway Department Fund 0120	969,495	308,956	300,000	1,269,495	588,727	800,000	469,495	
Bridge Matching Fund 0121	2,415,321	234,228	135,000	2,550,321	246,542	1,788,678	761,643	
County Matching Fund 0122	1,967,132	101,571	220,000	2,187,132	106,447	1,500,000	687,132	
Children's Advocacy Center Fund 0129	16,383	86,507	87,372	103,755	133,335	136,668	(32,913)	
FICA - Social Security Fund 0130	(99,798)	214,544	216,689	116,891	660,473	673,682	(556,791)	
IMRF Fund 0131	199,895	145,866	147,325	347,220	480,542	490,153	(142,933)	
Tort Judgment Fund 0135	915,334	210,122	212,223	1,127,557	761,687	780,729	346,828	
Veterans Assistance Commission 0136	76,993	16,324	16,487	93,480	49,685	60,679	42,802	
Sub-Total	7,297,374	2,192,092	2,132,147	9,429,521	4,567,403	8,072,993	1,356,528	
TOTAL	9,043,544	9,948,522	9,966,141	19,009,685	14,122,632	17,819,326		
Working Cash Fund	742,423							
Indemnity Fund	101,503							
TOTAL AVAILABLE	9,887,470							

**AN ORDINANCE TRANSFERRING MONIES FROM THE
TORT JUDGMENT FUND 0135
TO THE COUNTY GENERAL FUND 0001,
PERSONS WITH DEVELOPMENTAL DISABILITIES FUND 0110,
AND THE HEALTH DEPARTMENT FUND 0112
FISCAL YEAR 2003**

WHEREAS, the County Board of McLean County heretofore appropriated monies for the purposes set forth in the County General Fund 0001, the Persons with Developmental Disabilities Fund 0110, and the Health Department Fund 0112 in the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance; and,

WHEREAS, it is necessary to provide sufficient monies to meet ordinary and necessary expenses that have been budgeted; and,

WHEREAS, there are sufficient monies available in the Tort Judgment Fund 0135 that may be drawn upon temporarily to meet this projected shortfall; and,

WHEREAS, it is desirable to transfer said monies; and,

WHEREAS, the County Administrator has recommended the need for borrowing and transferring up to \$346,828.00 from the Tort Judgment Fund 0135 to the County General Fund 0001, the Persons with Developmental Disabilities Fund 0110, and the Health Department Fund 0112; and,

WHEREAS, the Finance Committee concurs with the County Administrator's recommendation and so recommends this Ordinance to the McLean County Board; now, therefore,

BE IT ORDAINED by the McLean County Board in regular session that the sum of up to \$346,828.00 be and the same is hereby ordered transferred on an as needed basis as follows:

FROM:	Tort Judgement Fund 0135	<u>\$346,828.00</u>
TO:	County General Fund 0001	\$166,169.00
	Persons with Developmental Disabilities Fund 0110	\$131,858.00
	Health Department Fund 0130	<u>\$ 48,801.00</u>
	TOTAL:	\$346,828.00

(2)

BE IT FURTHER ORDAINED that the Treasurer of McLean County be and is hereby directed to make such transfer of up to \$345,828.00 accordingly.

BE IT FURTHER ORDAINED that said County Treasurer be directed on or before October 1, 2003 to reimburse said Tort Judgment Fund 0135 after receipt of general property taxes and personal property taxes until the full amount so transferred has been returned to these funds.

BE IT FURTHER ORDAINED that the County Clerk transmit certified copies of this Ordinance to the County Administrator, County Auditor, and the County Treasurer.

ADOPTED by the County Board of McLean County, Illinois this 18th day of February, 2003.

ATTEST:

APPROVED:

Peggy Ann Milton, Clerk of the McLean County Board
McLean County, Illinois

Michael F. Sweeney, Chairman
McLean County Board

**AN ORDINANCE TRANSFERRING MONIES FROM THE
TREASURER'S INDEMNITY FUND
TO THE HEALTH DEPARTMENT FUND 0112
FISCAL YEAR 2003**

WHEREAS, the County Board of McLean County heretofore appropriated monies for the purposes set forth in the Health Department Fund 0112 in the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance; and,

WHEREAS, it is necessary to provide sufficient monies to meet ordinary and necessary expenses that have been budgeted; and,

WHEREAS, there are sufficient monies available in the Treasurer's Indemnity Fund that may be drawn upon temporarily to meet this projected shortfall; and,

WHEREAS, it is desirable to transfer said monies; and,

WHEREAS, the County Administrator has recommended the need for borrowing and transferring up to \$101,503.00 from the Treasurer's Indemnity Fund to the Health Department Fund 0112; and,

WHEREAS, the Finance Committee concurs with the County Administrator's recommendation and so recommends this Ordinance to the McLean County Board; now, therefore,

BE IT ORDAINED by the McLean County Board in regular session that the sum of up to \$101,503.00 be and the same is hereby ordered transferred on an as needed basis as follows:

FROM:	Treasurer's Indemnity Fund	<u>\$101,503.00</u>
TO:	Health Department Fund 0112	<u>\$101,503.00</u>
	TOTAL:	\$101,503.00

BE IT FURTHER ORDAINED that the Treasurer of McLean County be and is hereby directed to make such transfer of up to \$101,503.00 accordingly.

BE IT FURTHER ORDAINED that said County Treasurer be directed on or before October 1, 2003 to reimburse said Treasurer's Indemnity Fund after receipt of general property taxes and personal property taxes until the full amount so transferred has been returned to these funds.

(2)

BE IT FURTHER ORDAINED that the County Clerk transmit certified copies of this Ordinance to the County Administrator, County Auditor, and the County Treasurer.

ADOPTED by the County Board of McLean County, Illinois this 18th day of February, 2003.

ATTEST:

APPROVED:

Peggy Ann Milton, Clerk of the McLean County Board
McLean County, Illinois

Michael F. Sweeney, Chairman
McLean County Board

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PROJECTED CASH FLOW FOR FISCAL YEAR 2003
JANUARY 1, 2003 - MAY 31, 2003

COUNTY FUND	REVENUE				EXPENDITURES			
	CASH BALANCE AS OF 12/31/02	ACTUAL AS OF 5/31/02	REVENUE EST. AS OF 5/31/03	TOTAL REVENUE EST. 5/31/03	ACTUAL EXPENSES EST. AS OF 5/31/02	EXPENSES AS OF 5/31/03	EST. BALANCE AS OF 5/31/03	
General Fund 0001	1,746,170	7,756,430	7,833,994	9,590,164	9,555,229	9,746,334	(166,169)	
Sub-Total	1,746,170	7,756,430	7,833,994	9,590,164	9,555,229	9,746,334	(166,169)	
Persons Devel. Disabilities Fund 0110	31,086	60,892	63,068	94,154	218,127	226,012	(131,858)	
TB Care & Treatment Fund 0111	141,070	31,840	32,810	173,860	89,990	110,452	63,428	
Health Department Fund 0112	664,463	781,242	701,172	1,365,635	1,231,848	1,515,939	(150,304)	
Highway Department Fund 0120	969,495	308,956	300,000	1,269,495	588,727	800,000	469,495	
Bridge Matching Fund 0121	2,415,321	234,228	135,000	2,550,321	246,542	1,788,678	761,643	
County Matching Fund 0122	1,967,132	101,571	220,000	2,187,132	106,447	1,500,000	687,132	
Children's Advocacy Center Fund 0129	16,363	86,507	87,372	103,755	133,335	136,668	(32,913)	
FICA - Social Security Fund 0130	(99,798)	214,544	216,689	116,891	660,473	673,662	(556,791)	
IMRF Fund 0131	199,895	145,866	147,325	347,220	480,542	490,153	(142,933)	
Tort Judgment Fund 0135	915,334	210,122	212,223	1,127,557	761,687	780,729	346,828	
Veterans Assistance Commission 0136	76,993	16,324	16,487	93,480	49,685	50,679	42,802	
Sub-Total	7,297,374	2,192,092	2,132,147	9,429,521	4,567,403	8,072,993	1,356,628	
TOTAL	9,043,544	9,948,522	9,966,141	19,009,685	14,122,632	17,919,326		
Working Cash Fund	742,423							
Indemnity Fund	101,503							
TOTAL AVAILABLE	9,887,470							

PROJECTED CASH FLOW FOR FISCAL YEAR 2003
JANUARY 1, 2003 - MAY 31, 2003

COUNTY FUND	REVENUE				EXPENDITURES			
	CASH BALANCE AS OF 12/31/02	ACTUAL REVENUE AS OF 5/31/02	EST. REVENUE AS OF 5/31/03	TOTAL REVENUE EST. 5/31/03	ACTUAL EXPENSES AS OF 5/31/02	EST. EXPENSES AS OF 5/31/03	EST. BALANCE AS OF 5/31/03	
General Fund 0001	1,746,170	7,756,430	7,833,994	9,580,164	9,555,229	9,746,334	(166,169)	
Sub-Total	1,746,170	7,756,430	7,833,994	9,580,164	9,555,229	9,746,334	(166,169)	
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TOTAL	9,043,544	9,948,522	9,966,141	19,009,685	14,122,632	17,819,326		
Working Cash Fund	742,423							
Indemnity Fund	101,503							
TOTAL AVAILABLE	9,887,470							